

# TRUCKEE RIVER FUND

Enhancing and protecting our water resources

## TRUCKEE RIVER FUND ADVISORY COMMITTEE

### AGENDA

Friday, November 18, 2022, 8:30 a.m.

50 Washington Street, Suite 300, Reno, NV 89509

### Meeting Via Teleconference and In-Person

MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON, VIA THE WEB LINK, OR  
TELEPHONICALLY BY CALLING THE NUMBER, LISTED BELOW.  
NO PHYSICAL LOCATION IS BEING PROVIDED FOR THIS MEETING  
**(Be sure to keep your phones on mute, and do not place the call on hold)**

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/8785686516?pwd=UVBmSmF4Tkx2cGJvcWdjSm15LlJqUT09>

Zoom Meeting ID: 878 568 6516

Password: CFNN

#### NOTES:

1. The announcement of this meeting has been posted in compliance with NRS 241.020(3) at: Truckee Meadows Water Authority (1355 Capital Blvd., Reno), at <https://truckeeriverfund.org/meetings/>, and NRS 232.2175 at State of Nevada Public Notice Website, <https://notice.nv.gov/>.
2. In accordance with NRS 241.020, this agenda closes three working days prior to the meeting. We are pleased to make reasonable accommodations for persons who are disabled and wish to attend meetings. If you require special arrangements for the meeting, please call (775) 834-8002 at least 24 hours before the meeting date.
3. Staff reports and supporting material for the meeting are available on the Truckee River Fund website at <https://truckeeriverfund.org/meetings/> or you can contact Sonia Folsom at (775) 834-8002 or [sfolsom@tmwa.com](mailto:sfolsom@tmwa.com). Supporting material is made available to the general public in accordance with NRS 241.020(6).
4. The Committee may elect to combine agenda items, consider agenda items out of order, remove agenda items, or delay discussion on agenda items. Arrive at the meeting at the posted time to hear item(s) of interest.
5. Asterisks (\*) denote non-action items.
6. Public comment is limited to three minutes and is allowed during the public comment periods. **To request to speak, please use the "raise hand" feature or press \*9 to "raise your hand" and \*6 to unmute/mute your microphone.** Pursuant to Directive 006, public comment, whether on action items or general public comment, may be provided without being physically present at the meeting by submitting written comments online by email sent to [lrenda@nevadafund.org](mailto:lrenda@nevadafund.org) prior to the Committee opening the public comment period during the meeting. In addition, public comments may be provided by leaving a voicemail at (775)834-0255 prior to 4:00 p.m. on August 19th. Voicemail messages received will either be broadcast on the telephone call during the meeting or transcribed for entry into the record. Public comment is limited to three minutes and is allowed during the public comment periods. The Committee may elect to receive public comment only during the two public comment periods rather than each action item. Due to constraints of the videoconference system, public comment must be provided by voicemail, email, or online comment as indicated above.

1. Roll Call\*
2. Public comment (limited to no more than three minutes per speaker)\*
3. Approval of the agenda (**for possible action**)
4. Approve the August 19, 2022 summary meeting minutes (**for possible action**)
5. Approve proposed language changes to Governing Rules document (**for possible action**)
6. Election of Officers for 2023 – 2024 (**for possible action**)
7. Review completed projects\*
8. Review tentative 2023 meeting calendar (**for possible action**)
9. Committee and staff comments\*
10. Next meeting: February 17, 2023 at 8:30am (**for possible action**)
11. Public comment (limited to no more than three minutes per speaker)\*
12. Adjournment (**for possible action**)

MEETING MINUTES  
(TRANSCRIPT SUMMARY)

TRUCKEE RIVER FUND ADVISORY COMMITTEE  
MEETING OF AUGUST 19, 2022

(Meeting via Zoom and in person)

The following meeting minutes is a summary of the Truckee River Fund Advisory Committee meeting held at 8:30 a.m., Friday, July 19, 2022, via Zoom and in person.

**Those Present:** Committee Members: Janet Phillips, Chair; Brian Bonnenfant, Vice Chair; Don Mahin; Mike Brisbin; Jim Smitherman; Terri Svetich; Bill Bradley; Dave Stanley. Also: Lauren Renda, Community Foundation of Northern Nevada; Sonia Folsom and Kara Streeland, TMWA; Sarah Ferguson; Members of the Public: Michele Prestowitz and Beth Christman, TRWC; Mark Cameron and Matt Bruback, KTMB; Sean Hill, SNJ; Iris Jehle-Peppard and Mandy B., OTR; Heidi Anderson and Sarah Holcombe, TMPF

\* Committee member arrived after roll call

\*\* Committee member left meeting before adjournment

**Agenda Item #1: Roll Call:** Roll call was taken. A quorum was noted.

**Agenda Item #2: Public comment:** There was no public comment at this time.

**Agenda Item #3: Approval of the agenda (for possible action):** The agenda was unanimously approved.

**Agenda Item #4: Approve the May summary meeting minutes (for possible action):** The Meeting Minutes (Transcript Summary) for July 8, 2022 was unanimously approved with Janet and Don abstaining.

**Agenda Item #5: Fund balance report**

Lauren presented the fund balance report and noted that the amount available to spend was \$761,159.55 for the Fall 2022 and Spring 2023 grant cycles.

**Agenda Item #6: Review grant proposals to Truckee River Fund and select projects to be recommended for funding (for possible action):**

#264, Truckee River Watershed Council: Lower Hoke Meadow and State of Donner Lake, amount requested \$206,000. The full amount requested of \$206,000 was unanimously

approved. Michele Prestowitz and Beth Christman presented the proposal. Janet asked why TMWC decided to combine projects and Beth explained that these 2 projects had funding gaps that needed to be filled. Janet inquired as to the short timeline for closing data collection in October; Michele noted that they had already started in May under other funding so the TRF grant would help to close out the project.

#265, Keep Truckee Meadows Beautiful: KTMB's 2023 Great Community Cleanup, Truckee River Cleanup, Adopt-A-River Program, & Adult and Community Education Program, amount requested \$91,585. A reduced amount of \$81,460 was unanimously approved with KTMB's offer to reduce the adult education program by \$10,125. Matt Bruback and Mark Cameron presented the proposal. Janet asked if the cleanup area includes Larkin Way; Mark responded that it was included in partnership with the City of Sparks and coordination with local law enforcement re: encampments.

#266, Sierra Loma Homeowners Association: Peavine Ravine Cleanup and Restoration Project, amount requested \$80,000. Withdrawn due to not being an eligible organization.

#267, Sierra Nevada Journeys: Watershed Education Initiative, amount requested \$30,542. The full amount requested of \$30,542 was unanimously approved. Sean Hill presented the proposal. Bill asked if the program would be delivered in-person and Sean answered that SNJ planned to conduct their programming in-person, but that scheduling fieldtrips is happening at a slower pace due to the teacher/bus shortage. Sean also mentioned that SNJ was able to provide successful programming virtually during the pandemic.

#268, One Truckee River under the Truckee River Foundation: OTR Brodhead Park Restoration Project: Phase II, amount requested \$79,791.33. The full amount requested of \$79,791.33 was unanimously approved. Iris and Mandy presented the project. Janet asked about collaboration with Downtown Reno Partnership. Iris noted that OTR is working with them and that there is a plan for more parks, lighting, etc.; OTR can provide restoration improvements and river access that would reduce erosion at riverbanks. Collaboration would also occur on engineering components.

Bill asked for clarification on the design funding; Iris stated that some funding would come from TRF and NDEP would provide the rest. She also noted that OTR would not be requesting the additional 40% (which amounts to ~\$150,000 to \$200,000) from TRF; OTR has proposals in to Conserve NV and NDEP for this. Brian noted that this was a high-priority project with many stakeholders and agencies involved. Iris stated that this project could serve as a pilot program to see what is discovered at the river.

#269, Truckee Meadows Parks Foundation: Rosewood Nature Study Area: Interpretive Signage Project, amount requested \$86,900. Heidi Anderson and Sarah Holcombe presented the project. Mike moved to decline the project for funding; Bill seconded, and the motion to passed to not fund the project.

Janet asked about the cost of signage and if it was possible to get cheaper materials. Heidi explained that TMPF would cut the kiosk first in an effort maintain quality material for the signs. Bill and Dave also thought the cost was high for the signage budget.

**Agenda Item #7: Review Completed Projects**

Terri Svetich reported on TRF #227 from The Nature Conservancy: Truckee River Watershed Forest Restoration Implementation and Community Outreach – Phase 2.

Lauren reported on TRF #258 from Sierra Nevada Journeys: Watershed Education Initiative for Urban Truckee River Corridor for Michael Cameron who prepared the evaluation.

Janet requested that the completed evaluations be shared with the committee ahead of the meeting at which they will be reported on.

**Agenda Item #8: Discuss finding Secretary to record meeting minutes:**

Dave has a recommendation and will send contact information to Lauren after the meeting.

**Agenda Item #9: Committee and staff comments:**

Sonia reminded the committee that the TMWA picnic is on 8/20/22. Janet noted that the next meeting would be the election of officers and that she would be stepping down.

**Agenda Item #10: Next meeting: November 18, 2022 at 8:30am; consideration for in-person meeting (for possible action):** The next meeting is set for November 18, 2022 at 8:30am. The meeting will be hybrid, with in-person and virtual options. No action was taken.

**Agenda Item #11: Public comment (limited to no more than three minutes per speaker):** None

**Agenda Item #12: Adjournment (for possible action):** The meeting was adjourned at 9:44 a.m. No action was taken.

Minutes prepared by Lauren Renda

## TRUCKEE RIVER FUND ADVISORY COMMITTEE GOVERNING RULES

1. **Members:** Membership in the Advisory Committee is governed by the Truckee River Fund Agreement.
2. **Compliance with NRS Chapter 241:** Consistent with other advisory committees constituted to advise the Truckee Meadows Water Authority Board, meetings shall be conducted in compliance with NRS Chapter 241 (“Open Meeting Law”).
3. **Quorum:** A quorum shall consist of a simple majority of the Members. Members may participate telephonically in meetings, and such participation shall be considered in establishing a quorum.
4. **Action:** An action may be taken affirmative vote of a simple majority of the Members present. Members participating telephonically may vote on action items.
5. **Officers:** There shall be a Chair and a Vice Chair, elected by the Members. The Chair will conduct meetings. The Vice Chair will conduct meetings in the absence of the Chair. The Chair and Vice Chair will serve for two-year terms, with terms expiring ~~at the end of each even-numbered year. at the first meeting scheduled following the beginning of the third fiscal year following their election, at which meeting new elections will be conducted.~~ Officers may be reelected for any number of terms.
6. **Conflicts of Interest:** Members shall disclose conflicts of interest regarding any decisions of the Committee, and shall disclose any financial interest in Committee decisions and in organizations sponsoring proposals brought to the Committee for action. Members who will receive a direct financial benefit from any action taken by the Committee shall abstain from voting on such action.
7. **Ex parte communications:** Organizations or entities sponsoring proposals for the Committee’s action are prohibited from ex parte communications regarding such proposals with Members while such proposals are pending before the Committee, and such communications may be grounds for rejecting a proposal. Members shall disclose to the Committee any such ex parte communications.
8. **Amendment of Rules:** Any amendment of these Rules shall require an affirmative vote of a majority of the Members.

**Adopted by Action of the Advisory Committee: November 11, 2005**

**Amended by Action of the Advisory Committee: February 26, 2016 to allow voting by members participating telephonically**

## Truckee River Fund

### 2023 Calendar

January 3	RFP distributed
January 18	10 a.m. TMWA Board meeting
February 3	RFP/Grant applications due
February 6	Draft Agenda to Executive Committee
February 15	10 a.m. TMWA Board meeting
February 17	8:30 a.m. TRF Advisory Committee meeting <ul style="list-style-type: none"><li>Review project proposals</li><li>Schedule Fieldtrip(s)</li></ul>
March 15	10 a.m. TMWA Board meeting
April 19	10 a.m. TMWA Board meeting
May 1	Draft Agenda to Executive Committee
May 19	8:30 a.m. TRF Advisory Committee meeting <ul style="list-style-type: none"><li>Discuss nominations for officers (even years)</li><li>Review completed projects</li></ul>
June 21	10 a.m. TMWA Board meeting
June 16	RFP distributed
TBD	Fieldtrip- TBD
TBD	TMWA picnic
July 20	10 a.m. TMWA Board meeting
July 28	RFP/Grant applications due
July 31	Draft Agenda to Executive Committee
August 16	10 a.m. TMWA Board meeting
August 18	8:30 a.m. TRF Advisory Committee <ul style="list-style-type: none"><li>Review project proposals</li></ul>
September 20	10 a.m. TMWA Board meeting
October 18	10 a.m. TMWA Strategic Planning Workshop
October 30	Draft Agenda to Executive Committee
November 16	10 a.m. TMWA Board meeting
November 17	8:30 a.m. TRF Advisory Committee <ul style="list-style-type: none"><li>Review/Approve 2023 calendar</li><li>Review completed projects</li></ul>
TBD	10 a.m. TMWA Board meeting