

TRUCKEE RIVER FUND

Enhancing and protecting our water resources

TRUCKEE RIVER FUND ADVISORY COMMITTEE

AGENDA

Friday, November 20, 2020, 8:30 a.m.
Community Foundation of Western Nevada

Meeting Via Teleconference Only

MEMBERS OF THE PUBLIC MAY ATTEND VIA THE WEB LINK, OR
TELEPHONICALLY BY CALLING THE NUMBER, LISTED BELOW.
NO PHYSICAL LOCATION IS BEING PROVIDED FOR THIS MEETING
(be sure to keep your phones on mute, and do not place the call on hold)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/8785686516?pwd=K29WZlN1a0Q2Wm1YbnpIR1l1SzJUUT09>

Zoom Meeting ID: 878 568 6516

Password: CFWN

NOTES:

1. Unless and until the Governor issues a Directive or Order requiring a physical location be designated for meetings of public bodies where members of the public are permitted to attend and participate, no members of the public will be allowed in the TMWA's Corporate Office due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate and subsequent directives related to social distancing. This meeting will be held by teleconference only.
2. The announcement of this meeting has been electronically posted in compliance with NRS 241.020(3) and Directive 006 at <http://www.tmwa.com>, and NRS 232.2175 at <https://notice.nv.gov/>.
3. Pursuant to Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Staff reports and supporting material for the meeting are available on the TMWA website at <http://www.tmwa.com/meeting/> or you can contact Sonia Folsom at (775) 834-8002. Supporting material is made available to the general public in accordance with NRS 241.020(6).
4. The Committee may elect to combine agenda items, consider agenda items out of order, remove agenda items, or delay discussion on agenda items. Arrive at the meeting at the posted time to hear item(s) of interest.
5. Asterisks (*) denote non-action items.
6. Public comment is limited to three minutes and is allowed during the public comment periods. The public may sign-up to speak during the Pursuant to Directive 006, public comment, whether on action items or general public comment, may be provided without being physically present at the meeting by submitting written comments online by email sent to lrenda@nevadafund.org prior to the Committee opening the public comment period during the meeting. In addition, public comments may be provided by leaving a voicemail at (775)834-0255 prior to 4:00 p.m. on November 19th. Voicemail messages received will either be broadcast on the telephone call during the meeting or transcribed for entry into the record. Public comment is limited to three minutes and is allowed during the public comment periods. The Committee may elect to receive public comment only during the two public comment periods rather than each action item. Due to constraints of TMWA's videoconference system, public comment must be provided by voicemail, email, or online comment as indicated above.

1. Roll Call*
2. Public comment (limited to no more than three minutes per speaker)*
3. Approval of the agenda (**for possible action**)
4. Approve the August summary meeting minutes (**for possible action**)
5. Update on One Truckee River activities*
6. Update on COVID-related adjustments from SNJ #230, KTMB #224, and latest activity from Washoe County and Karma Box Project related to river encampments #244*
7. Review completed projects*

8. Review Advisory Committee applications (**for possible action**)
9. Discuss updates to RFP application (**for possible action**)
10. Review and approve draft 2021 calendar (**for possible action**)”
11. Committee and staff comments*
12. Next meeting: February 19, 2021 (**for possible action**)
13. Public comment (limited to no more than three minutes per speaker)*
14. Adjournment (**for possible action**)

MEETING MINUTES (TRANSCRIPT SUMMARY)

TRUCKEE RIVER FUND ADVISORY COMMITTEE MEETING OF AUGUST 21, 2020

(Meeting via Zoom and teleconference)

The following meeting minutes is a summary of the certified transcript for the Truckee River Fund Advisory Committee meeting held at 8:30 a.m., Friday, August 21, 2020, via Zoom and teleconference.

Those Present: Committee Members: Janet Phillips, Chairman; Brian Bonnenfant, Vice Chair; Don Mahin; Mike Brisbin; Bill Bradley; and Michael Cameron; Also: Lauren Renda, Community Foundation of Western Nevada; John Enloe and Sonia Folsom, both with TMWA; Members of the Public: Chris Fichtel and Kris Kirkpatrick, both with The Nature Conservancy; Lisa Wallace, Truckee River Watershed Council; Eaton Dunkelberger and Joan Grover, both with Sierra Nevada Journeys; Greyson Howard, Truckee Donner Land Trust; Bojana Vujeva and Dana Searcy, both with Washoe County; Catrina Peters, Washoe County Human Services; Joanne Lowden, Washoe County Parks; Miranda Sanford and Chantel Dominguez, both with Truckee Meadows Parks Foundation; Christi Cakiroglu, Keep Truckee Meadows Beautiful; Jeff Daniels and Rishi Parashar, both with Desert Research Institute; and Iris Jehle-Peppard, One Truckee River.

* Committee member arrived after roll call

** Committee member left meeting before adjournment

Agenda Item #1: Roll Call: Roll call was taken. A quorum was noted. Special instructions regarding participating in a Zoom meeting were given.

Agenda Item #2: Public comment: There was no public comment.

Agenda Item #3: Approval of the agenda (for possible action): The agenda was unanimously approved.

Agenda Item #4: Approve the February summary meeting minutes (for possible action): The Meeting Minutes (Transcript Summary) for February 28, 2020 was unanimously approved. Michael Cameron abstained from the vote because he was not present at the February 28th meeting.

Agenda Item #5: Fund balance report: Lauren stated that there was a gift from TMWA in July in the amount of \$650,000 and that the amount available to spend is \$739,339.58. This amount is what is available for both today's proposals and the spring proposals.

Agenda Item #6: Review grant proposals to Truckee River Fund and select projects to be recommended for funding (for possible action): The following grant proposals were considered at length and voted on by the group and approved, rejected/declined, or action taken as follows:

#236, Sierra Nevada Journeys, Watershed Education Initiative for the Urban Truckee River Corridor, amount requested \$32,041. The full amount requested of \$32,041 was unanimously approved. Eaton Dunkelberger was present and provided input and answered questions. Joan Grover was also present.

#237, The Nature Conservancy, Developing Forest Resilience to Fire - Independence Lake, amount requested \$40,755. It was noted that since Michael Cameron is no longer with TNC, he no longer has a conflict of interest and can vote. The full amount requested of \$40,755 was unanimously declined. As this project can be delayed until early 2021, the applicant was encouraged to reapply. Chris Fichtel was present and provided input and answered questions. Kris Kirkpatrick was also present.

#238, Parks Foundation, Doggie Ambassador Project, amount requested \$32,028. The full amount requested of \$32,028 was unanimously declined. The applicant was encouraged to reapply when they can include coverage across all jurisdictions (City of Reno, County of Washoe, and City of Sparks). Miranda Sanford and Chantel Dominguez were present and provided input and answered questions.

#239, Keep Truckee Meadows Beautiful, 2021 Spring Great Community Cleanup, 2021 Fall Truckee River Cleanup, Adopt-A-River & Adult Outreach and Education, amount requested \$74,245. The full amount requested of \$74,245 was unanimously approved. Christi Cakiroglu was present and provided input and answered questions.

#240, Washoe County Regional Parks and Open Space, Truckee River Parks and Open Space Weed Management and Revegetation, amount requested \$45,000. The full amount requested of \$45,000 was unanimously approved. Joanne Lowden was present and provided input and answered questions.

#241, Truckee River Watershed Council, Restoration: Coldstream Canyon and Bear Creek, amount requested \$136,500. The amount of \$86,500 for the Coldstream Canyon portion was unanimously approved. The amount of \$50,000 for the Bear Creek portion was unanimously declined. Lisa Wallace was present and provided input and answered questions. She indicated that both are high priority projects, but that even without receiving the \$50,000 Bear Creek portion, they'll decrease the scope of the project accordingly and will finish the

project this year but won't work as far downstream. The group felt that it would be good to have this money available for our spring cycle.

#242, Truckee Donner Land Trust, Truckee Springs, amount requested \$75,000. The full amount requested of \$75,000 was unanimously declined. It was noted that historically we have not participated in land or water right acquisitions. Greyson Howard was present to provide input and answer questions.

#243, Board of Regents, NSHE, obo the Desert Research Institute, Occurrence, Fate and Risk of PFAS in the Truckee River, amount requested \$65,414. The full amount of \$65,414 was unanimously denied. It was noted that this type of project is not seen as a priority for the managers at TMWA. Jeff Daniels and Rishi Parashar were present and provided input and answered questions.

#244, Washoe County, Encampment Clean-up and Unsheltered Individual Data Collection, amount requested \$179,932. The full amount of \$179,932 was unanimously approved. Dana Searcy and Bojana Vujeva were present and provided input and answered questions. Also present was Catrina Peters. Iris Jehle-Peppard was present and spoke on behalf of this proposal, saying that it hits the mark to addressing solutions to encampments.

Project advisors for the approved proposals were assigned as follows: #236, Ron Penrose; #239, Candice Elder; #240, Michael Cameron; #241, Mike Brisbin; and #244, Brian Bonnenfant..

Agenda Item #7: Discuss nomination for officers (for possible action): Janet began the discussion by stating that with Susan Lynn's resignation there are currently 8 fund advisors, and Ron Penrose may also resign soon. There was discussion regarding possible candidates who might be willing to serve. Lauren will do some follow-up and then send out an email when a position is formally available and for which governmental entity. A motion to nominate Janet Phillips for another at least one-year term as Chair and to nominate Brian Bonnenfant as Vice Chair, and give Janet the opportunity after the next year to say if she is willing to continue on in that position or if it's time for somebody else to take the lead, passed unanimously.

Agenda Item #8: Committee and staff comments: Michael commented that we need to be consistent about whether we allow overhead as match. Janet stated that we might as well put that in the RFP. She also stated that if we simply do not fund land and/or water rights acquisitions, we ought to say that in the RFP.

Agenda Item #9: Next meeting: November 20, 2020 (for possible action): The next meeting is set for November 20th. Possible agenda items include an update from One Truckee River and clarification of items in the RFP that were commented on in Agenda Item #8. No action was taken.

Agenda Item #10: Public comment (limited to no more than three minutes per speaker): There was no public comment.

Agenda Item #11: Adjournment (for possible action): The meeting was adjourned at 10:42 a.m. No action was taken.



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Truckee River Fund
Grant Report Form

Complete this report and


- Send it as an email attachment to Lauren Renda, Community Foundation Program Officer at lrenda@nevadafund.org by the dates specified in your grant agreement letter.
- Include your original project budget—along with a column showing expenditures to date—with EVERY report.
- Include your grant number (TRF #) in the subject line of EVERY correspondence regarding this grant.

Questions? Contact, Lauren at lrenda@nevadafund.org or 775-333-5499

Section A: Grantee Information	
Organization Name: Sierra Nevada Journeys	
Phone: 775-355-1688	Executive Director: Eaton Dunkelberger
Primary Contact for Report: Joan Grover	Title: Associate Director of Grants
Email: joan@sierranevadajourneys.org	
Section B: Grant Information	
Check one: <input type="checkbox"/> Quarter report <input checked="" type="checkbox"/> Final report	
Project Title (include # and title): TRF #230 – Watershed Education Initiative	
Objectives/purpose of the project as stated in the original proposal: <ul style="list-style-type: none"> • Deliver WEI to 575 K-8th grade students specifically from along the urban Truckee River corridor. • All students receive first-hand experience with the local watershed through a field-study on the Truckee River or one of its tributaries. • 64 parents and community members volunteer for the program and serve 192 educational service hours. • Provide 21 teachers with WEI extension lessons. 	



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Goals/results expected for the project as stated in the original proposal:		
Goal	Results	
80% of students can correctly identify, label, and diagram the Truckee River Watershed.	n/a*	
70% of students will use knowledge of storm drains to describe how individuals and communities can protect watersheds.	n/a	
70% of students will define what happens to rainwater and associated non-point source pollutants after they enter a storm drain.	n/a	
95% of students participating in "Hands in the River" curriculum complete a Truckee River issue case study on water quality in the watershed.	n/a	
95% of teachers will report that the program is helping to build critical thinking skills among their students.	86%	
* Due to the new online, distance learning format, traditional assessment techniques were not available. The Sierra Nevada Journeys education team is working on an assessment for the fall virtual classroom program, with input from classroom teachers.		
Grant Amount: \$30,912	Amount requested for this reimbursement: \$30,912	Date: 7/8/2020
Section C: Signatures		
Name of person completing this report: Joan Grover		Date: 7/8/2020



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Section D:

- 1) Measurable Goals** (Using the goals you detailed in your proposal, tell the committee which you have accomplished and which remain unmet; include how measured and indicators collected)

Measurable goals as stated in proposal	Outcomes	How measured? What indicators collected?
Deliver WEI to 575 K-8th grade students specifically from along the urban Truckee River corridor.	575 students participated.	Participation based.
All students receive first-hand experience with the local watershed through a field-study on the Truckee River or one of its tributaries.	All students received experience with the local watershed through a virtual field study about the Truckee River, via the Virtual Classroom program.	Participation based – The Virtual Classroom to date (5/29/2020) has engaged more than 400 teachers and 15,000 students.
64 parents and community members volunteer for the program and serve 192 educational service hours.	64 parents and community members engaged with Sierra Nevada Journeys at Home watershed educational programs.	Participation based – Due to cancelled field trips, instead of engaging volunteers in the field, SNJ engaged the community through the Sierra Nevada Journeys at Home activity suite. The platform to date (5/29/2020) has over 8,000 unique page visits since March.
Provide 21 teachers with WEI extension lessons.	21 teachers achieved goal.	Participation based.

- 2) Unanticipated outcomes:** The Sierra Nevada Journeys Watershed Education Initiative transitioned to a virtual platform due to the COVID-19 crisis, and reached 400+ teachers and 15,000 students with Virtual Classrooms and over 8,000 unique page views with Sierra Nevada Journey at Home.
- 3) Course corrections:** With the unexpected shutdown of the schools in the community, SNJ rapidly pivoted to designing online programs so that teachers could implement STEM and WEI lessons directly into their distance learning curricula. With Sierra Nevada Journeys at Home, thousands of housebound families were served during the shutdown, providing hands-on (including watershed-based) activities for use at home.
- 4) Sustainability** Sierra Nevada Journeys will continue to deliver a successful education model, whether through traditional or virtual platforms, for local schools with a blend of fundraising dollars, program fees and community support. All of these resources are



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critical to maintain the sustainability of the program from a cost perspective, and we are so grateful to the Truckee River Fund for supporting this important program.

5) Additional comments: N/A

Section E: Additional Attachments for QUARTERLY and FINAL reports:

6) Press (Attach any related press clippings.) **Please see Attachment A.**

7) Budget (Attach **original** budget highlighting use of funds to date. **Please see Attachment B.**

Section F, 8) - N/A

Section G: Please answer 9 & 10 for FINAL reports only:

9) Results Part II (If you did not meet all your goals, to what do you attribute this?) All revised goals met.

10) Success:

- *Your lessons are fun and meaningful. Thank you for expanding our distance learning opportunities with relevant lessons for our community!*
- *Everything was very organized and easy to access.*
- *I love the languages that are offered, I like the variety of the programs, I like the teacher lesson plans/suggestions and I really like the awareness of not having the expectations of materials at home.*
- *Very well laid out and I like how I can download the pdfs that are writable.*
- *Kids love science so it is great to be able to have more options than just Mystery Science. Most curriculums are not standard aligned.*
- *Great job putting all this together in such a short amount of time, SNJ!*
- *Since kiddos are home, I liked the many materials they could use as well as their surroundings. This can be used by my mild/moderate special ed students.*
- *Thank you for all your efforts. You have obviously placed a lot of time into this webpage and teaching tools section.*

11) Tell your story:

I want to give you guys a HUGE Thank You for sharing these lessons. My students were excited to go outside and do science! They are even getting their siblings involved. Thank you so much for making my workload a little lighter and helping me to make distance learning with my students more fun!

12) Include a copy of any deliverables specified in your proposal. Please see Attachment C.



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ATTACHMENT A – Social Media

Instagram



Add a Donate Button

Raise money directly from this post by adding a donate button for Sierra Nevada Journeys.

Debbie, Jason and 151 other friends have donated through Facebook.

Add Button

Sierra Nevada Journeys

Published by Lisa Blauth · June 29 at 2:09 PM · 🌐

Watershed Education initiative educates students about the health of our watershed and its ecosystem. Thank you Truckee River Fund and the Community Foundation of Western Nevada for your support of Hands-on-the-River program where fifth-grade students enjoy hands-on experience learning about the Truckee River.

Get More Likes, Comments and Shares

When you boost this post, you'll show it to more people.

433

People Reached

26

Engagements

Boost Post

Keith Bingham, Mary Tibiatowski and 12 others

2 Comments 1 Share

Performance for Your Post

433	People Reached	
17	Likes, Comments & Shares	
14	14	0
Likes	On Post	On Shares
2	2	0
Comments	On Post	On Shares
1	1	0
Shares	On Post	On Shares
9	Post Clicks	
1	0	8
Photo Views	Link Clicks	Other Clicks

NEGATIVE FEEDBACK

1 Hide Post

0 Report as Spam

0 Hide All Posts

0 Unlike Page

Reported stats may be delayed from what appears on posts



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Quarterly Enews, 22,000 subscribers



New for 2020!
**Choose From Three Different Weekends
for Family Camp**



Hosted annually over Labor Day weekend, [Family Camp](#) has been a popular way to spend time at Grizzly Creek Ranch with your friends and family.

Community Foundation of Western Nevada
Truckee River Fund Grant Report Form
50 Washington Street, Suite 300, Reno NV 89503
Phone 775-333-5499 // FAX 775-333-5487 nevadafund.org

Updated 1/5/12



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Thank You to Our Financial Partners

January 1 - March 31, 2020

Sara and Jesse Anderson	Kacey Menard
Anthem Nevada Medicaid	McKenzie and Martin Mendoza
Arata Brothers Charitable Trust	Kathryn Miles
Chris and Ann Askin Charitable Fund at the Community Foundation of Western Nevada	Dianne Paulson
Sarah Barnes	William N. Pennington Foundation
Greg and Candace Bortolin	Wade and Allison Platz
Joelle Coletta	Jane Grossman and Brad Rassler
Diane Crecelius	The Nell J. Redfield Foundation
Donald and Leslie Daane	Raymond C. Rude Supporting Foundation at the Community Foundation of Western Nevada
Desiree and Spencer Duncan	Angela Rudolph
Silver Dwinell	The Sacramento Bee Book of Dreams Fund of the Sacramento Region Community Foundation
Marianne Friebe	Denise Sassman
Tom and Aimee Giller	Sierra Health Foundation
Alice Goddard	Sierra Pacific Industries
Grizzly Ranch Golf Club	Wayne Smith
Kelly and Rick Hamburger	The Sohn Family
The Harding-Davis Family	Jamie Stockdale
Dr. Joelle Jay and Tim Garcia-Jay	Scott and Nichole Szpila
Beau and Heather Keenan	Trout Unlimited - Sagebrush Chapter
Kelly Foundation	Truckee River Fund at Community Foundation of Western Nevada
Peggy Kohoutek	Christopher and Tracy Turner
LeGoy Family Trust	Nicole Whiting
Lurieland Foundation Fund at the Community Foundation of Western Nevada	Mr. and Mrs. John S Williamson
Marshall R. Matley Foundation	

[Make a Secure Online Donation](#)

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ATTACHMENT B

Original Budget (See Revised Budget for Expenditures)

Item	Description	Cost per Student	Total	SNJ Match	Request
Education Personnel	Education Instructors, Program Directors and Coordinators	\$ 46	\$ 26,715	\$ 0	\$ 26,715
Direct Program Expenses: Supplies and Operating	Direct program expenses, including: program and field day supplies, printing and paper, uniforms, etc.	\$ 5	\$ 3,105	\$ 0	\$ 3,105
Direct Program Expenses: Educator Transportation	Transportation for educators	\$ 2	\$ 1,093	\$ 0	\$ 1,093
Direct Program Expenses: Student Transportation	Bus transportation for field days	\$ 3	\$ 1,535	\$ 1,535	\$ 0
Occupancy Expense	Rent and utilities	\$ 3	\$ 1,445	\$ 1,445	\$ 0
Volunteers	Parent Chaperones for field days	\$ 3	\$ 1,917	\$ 1,917	\$ 0
Administration Cost	Marketing, office supplies, postage, outside printing services, internet and telephone	\$ 6	\$ 3,272	\$ 3,272	\$ 0
		\$ 68	\$ 39,080	\$ 8,168	\$ 30,912



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Revised Budget

Item	Description	Total	SNJ Match	Request	Expenditures
Education Personnel	Education Instructors, Program Directors and Coordinators	\$ 39,080	\$ 8,168	\$ 30,912	\$ 39,080
Direct Program Expenses: Supplies and Operating	Direct program expenses, including: program and field day supplies, printing and paper, uniforms, etc.	\$ 0	\$ 0	\$ 0	\$ 0
Direct Program Expenses: Educator Transportation	Transportation for educators	\$ 0	\$ 0	\$ 0	\$ 0
Direct Program Expenses: Student Transportation	Bus transportation for field days	\$ 0	\$ 0	\$ 0	\$ 0
Occupancy Expense	Rent and utilities	\$ 0	\$ 0	\$ 0	\$ 0
Volunteers	Parent Chaperones for field days	\$ 0	\$ 0	\$ 0	\$ 0
Administration Cost	Marketing, office supplies, postage, outside printing services, internet and telephone	\$ 0	\$ 0	\$ 0	\$ 0
		\$ 39,080	\$ 8,168	\$ 30,912	\$ 39,080



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ATTACHMENT C – Program Photos



VIRTUAL CLASSROOM LESSONS BY WEEK

week 1 - making
observations

week 2 - watersheds

week 3 - relationships and
ecosystems

week 4 - changes to the
earth

week 5 - structure and
function

SIERRA NEVADA JOURNEYS VIRTUAL CLASSROOM

WEEK 2 - WATERSHEDS

This unit was developed with the Next Generation Science Standards in mind and includes Social Emotional Learning competencies. Also, it was designed with fifth grade standards and competencies in mind. However, it can be used for third-through-sixth graders.

These activities are listed in their recommended order. This order will help to deepen student understanding by building on concepts from activity to activity. However, they were also designed to provide students with enough information that they will make sense on their own.



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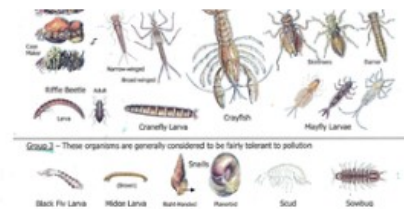
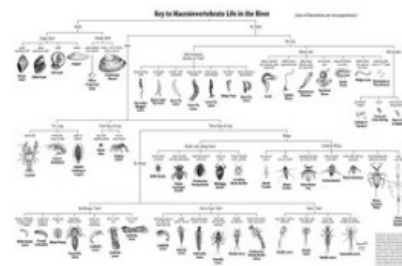
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TINIEST RESIDENTS OF THE WATERSHED



This activity is a hands-on, in-field experience for students to learn about the organisms that live in the watershed and how scientists test the health of the watershed. Students will collect, draw and identify macroinvertebrates from a fresh water source near them. They will then use the data to draw conclusions about the health of the watershed. The activity page allows students a space to engage with the lesson by answering prompts during a new hands-on experience. It includes: journaling space, an organizational chart for what they've collected, and scaffolded questions to ignite critical thinking.

[Download the Macroinvertebrate ID
Keys](#) (pictured below, two pages)



INSTRUCTIONS (AT NEARBY WATER SOURCE):

[Download Instructions for Tiniest Residents of the
Watershed](#)

[Spanish Instructions for Tiniest Residents of the
Watershed](#)

INSTRUCTIONS (AT HOME):

[Download Instructions for Tiniest Residents of the
Watershed - At Home Version](#)

[Spanish Instructions for Tiniest Residents of the
Watershed - At Home Version](#)

ACTIVITY PAGE:

[Download Tiniest Residents of the Watershed Activity
Page](#)

[Spanish Tiniest Residents of the Watershed Activity Page](#)



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URBAN RUNOFF GAME



This activity introduces the concept of "urban runoff." Students play a game that teaches them about common pollutants that contribute to urban runoff, and then brainstorm ways in which they can reduce urban runoff near their homes.

ACTIVITY PAGE AND ANSWER KEY:

[Download Urban Runoff Activity Page](#)

[Spanish Urban Runoff Activity Page](#)

[Download Urban Runoff Activity Page Answer Key](#)

[Spanish Urban Runoff Activity Page Answer Key](#)

GAME CARDS AND GAMEBOARD:

[Download Urban Runoff Game Cards](#)

[Spanish Urban Runoff Game Cards](#)

[Download Urban Runoff Gameboard](#)





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On behalf of Sierra Nevada Journeys, and the students and
educators we have served,
THANK YOU!



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TRUCKEE RIVER FUND REPORT

- Send it as an email attachment to Lauren Renda, Community Foundation Program Officer at lrenda@nevadafund.org by the dates specified in your grant agreement letter.
- Include your original project budget—along with a column showing expenditures to date—with EVERY report.
- Include your grant number (TRF #) in the subject line of EVERY correspondence regarding this grant.
- Questions? Contact, Tracy at lrenda@nevadafund.org or 775-333-5499

Section A: Grantee Information

Organization Name: Keep Truckee Meadows Beautiful

Phone: 775-851-5185

Executive Director: Christi Cakiroglu

Primary Contact for Report: Christi Cakiroglu

Title: Executive Director

Email: Christi@ktmb.org

Section B: Grant Information

Check one: Quarter report

☒ Final report

Project Title (include # and title):

TRF #224 2020 Fall Truckee River Cleanup, Adopt-A-River & Adult Outreach and Education

Objectives/purpose of the project as stated in the original proposal: Remove invasive weeds and trash from along the Truckee River corridor and its tributaries during KTMB's Great Community Cleanup and Truckee River Cleanup, monitor the impact of current cleanup efforts. Engage more year-round cleanup support through KTMB's Adopt-A-River program. Provide community education and outreach to decrease environmental threats to the river. This will provide funding to support these efforts for Calendar Year 2020.

Goals/results expected for the project as stated in the original proposal:

Great Community Cleanup – Spring 2020

- Engage minimum 700 volunteers in litter clean up and weed removal efforts in overall event; KTMB had been working hard to prepare for a minimum of 700 volunteers at this year's Great Community Cleanup, originally planned for May 2nd. However, due to the COVID-19 pandemic, we postponed all of the projects. At the time of postponement, we had expected to engage 830 volunteers across 20 sites. KTMB was able to reschedule 11 of the projects for the second half of July and the first week of August. At the time of rescheduling some of our partners were not yet able to host volunteers in their parks or open spaces.



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Our main goal was to complete the projects we promised to our municipal partners and try to safely engage as many volunteers as we can in the process. We did this by limiting the number of volunteers at each site to 25. In total, we engaged **227 volunteers** in our rescheduled Great Community Cleanup projects.

- **Of those 700 volunteers, KTMB will recruit and coordinate a minimum of 125 volunteers to pull invasive weeds at weed sites;**
For the original date of the Great Community Cleanup, 10 of the 20 sites were invasive weed pull projects and we expected to have 400 volunteers at those sites.
Over summer, KTMB rescheduled 7 projects that were primarily focused on invasive weed removal. There were **137 volunteers** at these sites. Other projects included some weed pulling and/or mulch spreading for weed abatement.
- **Remove 15- 20 tons of trash, invasive weeds and green waste from within the Truckee River watershed;**
KTMB's Great Community Cleanup was going to be composed of 20 different project sites throughout the Truckee. From the 11 projects that we were able to reschedule over summer, we removed **54.11 tons of trash and invasive weeds.**
- **Host cleanup event, and provide invasive weed, recycling and litter-reduction education to volunteers at cleanup sites, and during volunteer post-cleanup lunch with goal being to educate volunteers on "Zero Waste" and keep the event as close to "Zero Waste" as possible;**
Due to postponement by COVID-19, KTMB's Great Community Cleanup 2020 was hosted over a month period from the end of July to early August. Volunteers at each site still received invasive weed, recycling, and litter reduction education.
We had to cancel our volunteer appreciation picnic, but we have been using our social media channels to educate our community on things they can do at home to reduce their waste. We also had a series of educational social media posts about noxious weeds and a targeted campaign on preventing illegal dumping.
- **Involve a minimum of 100 youth through partnerships with youth programs;**
KTMB engaged 36 youth during our rescheduled Great Community Cleanup 2020 sites. Our youth numbers were greatly reduced this year due to the pandemic.
- **Survey weed participants and analyze results to determine the success and impact of the event;**
A post-event survey was sent out to participants once all of the rescheduled projects were completed. The respondents were asked to rate the following statements on a scale from 1-5, "1" being strongly agree and "5" being strongly disagree: "I am more aware of the problems invasive weeds cause in the watershed", "Weed removal is an important volunteer task at these events", "I am able to identify invasive weeds", "I will manage weeds differently on my own property after this experience", "I feel weed removal at my site made a difference". All the statements received average scores between 1.4 and 2.4, which gives KTMB fairly strong confidence that participating in the event gave them better understanding of the problems invasive weeds pose.
- **Work with partners to identify and target a minimum of six invasive weed "hot spot" locations along Truckee River tributaries for weed removal and native plant restoration whenever possible, such as the planting of Sagebrush seedlings at the Pah Rah Trailhead during the 2020 Great Community Cleanup;**
KTMB has worked with local municipalities and partner agencies to identify target areas for the Great Community Cleanup 2020. Of the sites identified for the original date of the cleanup, 10 were invasive weed hotspots and one is a new native plant park in the City of Sparks.
During our rescheduled Great Community Cleanup projects, we worked at **7 invasive weed hot spots.**
- **Support accurate mapping of invasive weed zones as tracked by Washoe Storey Cooperative Weed Management Authority (WSCWMA);**
Two KTMB staff members are actively involved in the WSCWMA and attend meetings on a regular basis. From this partnership, we were able to identify some of the invasive weed hotspots we are targeting this summer.
- **Enhance marketing and outreach to continue to attract Adopt-A-River groups to improve participation in the 2020 Great Community Cleanup;**
KTMB is always updating marketing materials and outreach plans for the Adopt-A-Spot program. Prior to the postponement of the Great Community Cleanup we had been reaching out to prospective and existing volunteers



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with this volunteer opportunity. When KTMB was recruiting volunteers for the rescheduled projects, we sent out the opportunity to all of our current adopters.

Truckee River Cleanup – Fall 2020

- Engage minimum of 600 volunteers in river cleanup, storm drain stenciling and weed removal;
Due to the COVID-19 pandemic, KTMB pushed to have as many sites as we have had in previous years but with a limited number of volunteers at each site. We ended up having 21 sites with an average of just over 20 volunteers at each one, making our total number **462 volunteers**.
- Remove 15-25 tons of trash, green waste and invasive weeds from the river corridor at cleanup locations from Verdi to Lockwood;
On Saturday September 26th, Truckee River Cleanup volunteers worked throughout the Truckee River Watershed to clean up trash, green waste, and invasive weeds. KTMB's limited number of volunteers worked hard to successfully remove **35.73 tons of trash and green waste** from the watershed.
- Involve a minimum of 100 youth through partnerships with youth programs;
KTMB's Truckee River Cleanup 2020 engaged youth at the majority of the project sites. In total, there were **48 youth** volunteering the river cleanup this year.
- Work with area park staff to identify and wrap trees as needed along the river corridor;
Volunteers wrapped **80 trees** to provide protection from beaver damage at the Truckee River Cleanup this year.
- Host cleanup event, and provide invasive weed, recycling and litter-reduction education to volunteers at cleanup sites, and during volunteer post-cleanup lunch with goal being to educate volunteers on "Zero Waste" and keep the event as close to "Zero Waste" as possible;
Every project site for the KTMB Truckee River Cleanup 2020 received education about why the work they are doing was beneficial to the watershed, whether that was information about invasive weeds or litter reduction. There was also education provided on our social media outlets and educational PSAs about the Truckee River played on various media outlets.
Unfortunately, the volunteer appreciation picnic has been cancelled this year due to COVID-19, but we are looking forward to being able to engage volunteers at the picnic again in future years.
- Maximize resources and community awareness efforts by stenciling a minimum of 100 storm drains in conjunction with the City of Reno (as all drains flow to the river!);
KTMB partnered with the City of Reno to stencil storm drains in a neighborhood near the Truckee River. In total, volunteers stenciled **177 storm drains** on the morning of the cleanup.
- Survey participants and compile analyzed results to determine the success and impact of the event;
A post-event survey was sent out to participants in the week after the cleanup. The respondents were asked to rate the following statements on a scale from 1-5, "1" being strongly agree and "5" being strongly disagree: "I am more aware of the problems invasive weeds cause in the watershed", "Weed removal is an important volunteer task at these events", "I am able to identify invasive weeds", "I will manage weeds differently on my own property after this experience", "I feel weed removal at my site made a difference".
All the statements received average scores between 1.6 and 2.4, which gives KTMB fairly strong confidence that participating in the event gave volunteers better understanding of the problems invasive weeds pose.
- Host a minimum of 20 "on the river" volunteers including kayakers and fly-fishers and WET team Emergency Response personnel as needed to remove debris from within the river;
KTMB worked with the local WET (Water Entry Teams) from the Reno Fire Department and the Truckee Meadows Fire Protection District, and the Truckee River Fly Fishers to clean up debris in the river. Due to the pandemic the Truckee River Fly Fishers weren't able to bring as many volunteers as normal, so we had **14 on-the-river volunteers**.
- Spread Christmas tree mulch for soil erosion projects, and remove graffiti as needed.
KTMB worked with Washoe County Parks and City of Reno on mulching projects, over 100 cubic yards of mulch ended up being spread at the cleanup. Graffiti removal kits were sent out to two sites and volunteers with the Patagonia Service continue to remove graffiti they find along the river near Mayberry Park.

Adopt-A-River 2020



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- In response to the changing conditions of the Truckee River, KTMB works with municipal partners to update KTMB's annual Litter Index Survey to reflect our growing community. In the update, there will be a section completely dedicated to the Truckee River corridor. This also helps KTMB staff to gather data to assess areas that need adoption;
KTMB updated the Litter Survey in 2019 and will be using the same routes for at least 5 years. Within last year's update, one of the five routes was created to reflect the conditions of the river corridor. This year the Litter Survey was completed by five families who volunteered as a unit on the week of July 13th.
During the survey, the compiled results for all five sections was a score of 1.4.
1= no litter, 2= visible litter, 3= organized cleanup needed, 4=illegal dump site. The specific river section scored 1.2.
- Adopt-A-River program will also include a Litter Survey before each cleanup. Areas are rated based on a scale of 1-4: 1, meaning "virtually no litter"; and 4, indicating "major illegal dump site". These surveys will show the impact of the Adopt-A-River program;
Every cleanup KTMB hosts includes a survey of the area for litter. The average score from Adopt-A-River cleanups conducted so far this year is 2.3.
- Recruit and retain adopters and volunteers to be stewards of river corridor and watershed areas;
KTMB's rescheduled Great Community Cleanup projects, as well as the Truckee River Cleanup in the fall, will include Adopt-A-Spot groups. Our Adopt-A-Spot coordinator ensures that the adoption groups are continuing to steward the river corridor and the greater watershed.
- Conduct a minimum of 15 river specific cleanups through Adopt-A-Spot Program to engage 150 volunteers in river-related cleanup efforts.
So far this year we have completed **9 river specific cleanups** with **104 volunteers**. We also had to cancel 13 river specific cleanups because of COVID-19. Our Adopt-A-Spot coordinator is working with groups on rescheduling the cancelled cleanups once they feel comfortable volunteering with us again.

Adult Education and Community Outreach 2020

- Communicate the negative impacts non-point source pollutants have on our local watershed so that we may contribute to enhancing our water quality and conserving our water resources.
So far this year, **22** presentations were given to businesses and community groups that engaged **408** individuals. Our adult and community in-person presentations were given to businesses and organizations to convey the importance of protecting our local watershed from non-point source pollutants and invasive and noxious weeds, in addition to empowering individuals with the knowledge and resources they need to make a positive impact. Due to the COVID-19 pandemic, many of our in-person presentations were canceled or postponed to a later time due to the strict measures set in place to prevent the spread of the virus. We will continue to schedule presentations for later this year and try to reschedule any presentations that have been canceled so far due to the pandemic.
- KTMB will convey the importance of preserving our natural ecosystem and native plant species and keeping invasive and noxious weeds from spreading as they can contribute to intense fires in the summer and are a health risk to humans and our wildlife.
So far this year, **22** presentations to businesses and community groups that engaged **408** individuals so far this year. Due to the COVID-19 pandemic, many of our in-person presentations were canceled or postponed to a later time due to the strict measures set in place to prevent the spread of the virus. We will continue to schedule presentations for later this year and try to reschedule any presentations that have been canceled so far due to the pandemic.
- KTMB AmeriCorps will coordinate quarterly "River Walks" as an educational and outreach effort along the river corridor in conjunction with the One Truckee River (OTR) River Restroom Project.
KTMB's Q3 River Walk took place on July 15, 2020 and engaged seven individuals. We rescheduled our River Walk from Q1 with the Reno Downtown Ambassadors to September 22, 2020. This will be a Truckee River Watershed overview that the Reno Downtown Ambassadors will receive and then be able to speak about as they interact with members of our community as part of their ongoing educational outreach efforts. Our Q4 walk is



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scheduled to take place October 8, 2020. We have also rescheduled our Q2 walk to October 17, 2020. Due to the pandemic, we have set a cap of 25 participants in order to comply with the social-gathering restrictions and other health measures set in place by the Governor.

- KTMB will conduct a minimum of 25 Community and Adult education presentations on watershed and invasive weed and, or litter topics to reach 1,000 community members through our adult Watershed and Invasive/Noxious Weeds informative talks to businesses, organizations, community groups, etc.
So far this year, KTMB has conducted 22 presentations on watershed, invasive weed and, or litter topics. Through these presentations, KTMB was able to reach 408 community members. Due to COVID-19, 10 presentations were cancelled which would have allowed us to reach approximately 766 community members. Among the cancelled presentations was a special event that would have allowed us to reach about 600 individuals in the spring. We are also working on rescheduling two additional presentations to a later time. We will continue to seek presentation opportunities and continue to reschedule canceled presentations once it is safe to do so. Presentation requests have slowed down due to the pandemic.
- Expand stewardship and environmental awareness efforts by conducting teacher trainings so that educators can implement and use Waste, Watershed and Weed Warriors curriculum in the classroom;
KTMB has scheduled a virtual teacher training series for October 18, 2020. We aim to reach 20-25 teachers through this event.

Grant Amount: \$79,245

Amount requested:
\$28,300

Date: October 10, 2020

Section C: Signatures

**Name of person
completing this report:**

Christi Cakiroglu,
with assistance from Matt Webber, Kim Rios, Sophie Butler, and
Kara Housby

Date:
10/10/20

DIRECTIONS: Please answer the following questions making sure your numbers correspond with the section and question numbers below. **Please do not exceed TWO pages, single-spaced, 11-12 point font for sections D through G.**

Section D: for QUARTERLY and FINAL reports:

1. **Measurable Goals** (Using the goals you detailed in your proposal, tell the committee which you have accomplished and which remain unmet; include how measured and indicators collected)

Measurable goals as stated in proposal for GCC 2020	Outcomes	How measured? What indicators collected?
Minimum 700 community volunteers engaged in trash and invasive weeds removal along the Truckee River and its tributaries during KTMB's Great	KTMB engaged 227 volunteers at our rescheduled Great Community Cleanup projects. Site size was limited to keep	KTMB uses SignUp.com to register volunteers for each site, ensuring that each site has a sufficient number of



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Community Cleanup in 2020;	the cleanups pandemic safe.	volunteers. Each volunteer then signs a liability form which is tracked by KTMB.
Minimum 100 youth volunteers engaged in watershed stewardship through Truckee River volunteer projects;	KTMB engaged 36 minor volunteers at the rescheduled Great Community Cleanup projects.	Minors must have liability forms completed by their parent/guardian.
Minimum of 15 tons of green waste, invasive weeds and trash will be removed from Truckee River and its watershed in 2020 GCC;	54.11 tons of trash and green waste were removed during the Great Community Cleanup projects.	KTMB orders separate dumpsters for large scale litter and green waste. Project leaders and municipal partners kept track of how much waste was collected and removed from each site. Green waste was sent to a composting facility to be recycled.
Measurable goals as stated in proposal for TRC 2020	Outcomes	How measured? What indicators collected?
Minimum of 600 community volunteers engaged in trash and invasive weeds removal along the Truckee River and its tributaries during KTMB's Truckee River Cleanup in 2020;	KTMB engaged 462 volunteers at our rescheduled Great Community Cleanup projects. Site size was limited to keep the cleanups pandemic safe.	KTMB uses SignUp.com to register volunteers for each site, ensuring that each site has a sufficient number of volunteers. Each volunteer then signs a liability form which is tracked by KTMB.
Minimum of 100 youth volunteers engaged in watershed stewardship through Truckee River volunteer projects;	KTMB engaged 48 minor volunteers at the Truckee River Cleanup.	Minors must have liability forms completed by their parent/guardian.
A minimum of 15 tons of invasive weeds and trash will be removed from Truckee River and its watershed in the 2020 TRC;	35.73 tons of trash and green waste were removed during KTMB's Truckee River Cleanup.	KTMB orders separate dumpsters for large scale litter and green waste. Project leaders and municipal partners kept track of how much waste was collected and



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		removed from each site. Green waste was sent to a composting facility to be recycled.
100 storm drains will be stenciled;	177 storm drains were stenciled during KTMB's Truckee River Cleanup.	KTMB partnered with the City of Reno to provide maps of areas in need and stenciling kits to volunteers. Volunteers kept track of and reported back with how many storm drains they stenciled.
Improve Adopt-A-River participation in Truckee River Cleanup event.	During KTMB's Truckee River Cleanup, 3 Adopt-A-River groups participated. This a few less than last year due to the limited size of the event.	KTMB has a sign in sheet at each site to track participation. KTMB now has a dedicated staff member to track Adopt-A-River groups and engage them in our programs throughout the year.
Measurable goals as stated in proposal for AAS 2020	Outcomes	How measured? What indicators collected?
Evidence Based Litter Survey conducted along length of the river corridor to evaluate cleanup efforts;	The litter survey is being conducted the week of July 13th. The overall score for our region, including the river corridor, was 1.4.	Volunteers followed criteria laid out by Keep America Beautiful during the Litter Index Survey. 1= no litter, 2=visible litter, 3=organized cleanup needed, 4=illegal dump site.
Perform 15 cleanups along the Truckee River corridor throughout the year;	In progress. 9 river cleanups have been completed so far and 13 have been cancelled due to COVID-19.	All groups who participate in a cleanup submit a post cleanup form. We are tracking cancelled cleanups internally.
Minimum of 150 community volunteers engaged in trash and invasive weeds removal along the Truckee River corridor throughout the year;	In progress, 104 volunteers have volunteered along the Truckee River Corridor so far this year.	All groups who participate in a cleanup must report the number of volunteers on their post cleanup form.



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A minimum of 5 tons of invasive weeds and trash will be removed from the Truckee River corridor.	In progress, 2.07 tons of invasive weeds and green waste have been removed from the river as a part of this program.	All groups who participate in KTMB cleanup are required to tally the number of bags of trash and invasive weeds removed on their Post-Cleanup Report.
Measurable goals as stated in proposal for Adult Education and Community Outreach	Outcomes	How measured? What indicators collected?
Minimum of 25 Community and Adult education presentations on watershed, invasive weed and, or litter topics;	In progress; 22 presentations given so far. A total of 10 were cancelled and 2 are being rescheduled due to COVID19.	Attendance is taken through sign-in sheets for in-person events.
Reach 1,000 community members through our adult Watershed, Litter and, or Invasive/Noxious Weeds informative talks to businesses, organizations, community groups, etc.;	In progress; 408 community members reached so far through community presentations. We would have easily reached approximately 700+ individuals had it not been for COVID-19.	Attendance is taken through sign-in sheets for in-person events.
Conduct Teacher Trainings for educators to implement KTMB's Waste, Weed and Watershed Warriors curriculum in the classroom to a minimum of 50 teachers annually.	In progress; a virtual training is scheduled for Sunday, October 18, 2020. 20 teachers have already been reached with our training in May, and an additional 30 through events with NDEP.	Attendance is taken through sign-in sheets for in-person events and the Zoom Participants List for virtual events. Another teacher training is scheduled for October 25.

2. Unanticipated outcomes (What worked as expected? What did not work as well as expected? What worked better than expected?)

This Spring we were deep into planning KTMB's Great Community Cleanup for May 2nd and coordinating with our partners to finalize the logistics for each site when it became clear the current pandemic would make it unsafe for everyone involved to follow through with the event as planned. All of our partners were in agreement that postponement of the event was the best course of action at the time.

This has similarly affected our other programs. Both the Community Education and Adopt-A-River programs have had to suspend public outreach and gatherings for the



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time being.

KTMB's experiences this Spring helped inform how we would be able to get back to completing cleanups with volunteers. We found our safety protocols to be embraced by our volunteers and partners, and our volunteers willing to work just as hard, if not harder, than during normal years. We credit this hard work for our being able to accomplish removing over 15-20 tons of trash and green waste from the watershed during our big events, despite only being able to have half of our normal volunteer numbers out at sites.

3. **Course corrections** (Based on what you have learned, what have you changed, done differently, or otherwise revised? What do you still plan to change, do differently, or otherwise revise?)

For the Great Community Cleanup, we rescheduled individual projects over the summer as each of our partners became able to host their sites again and then recruited volunteers accordingly. We relied heavily on our incredible group of volunteer project leaders to help us run each of these projects. For the Truckee River Cleanup, KTMB used the protocols and models created in the rescheduled Great Community Cleanup projects to safely host the Truckee River Cleanup all on one day.

For the Community Education and Adopt-A-River programs, we will begin rescheduling presentations and cleanups once it is safe to do so. Adopt-A-River cleanups restarted on a small scale in June with new safety precautions in place.

There were additional costs this year for proper Green Waste disposal and dumpsters. We used funding that was budgeted for the volunteer picnic to help cover those costs.

4. **Sustainability** (What, if any, are your specific plans to continue work started by this project? What efforts are currently being undertaken to secure long-term financial support?)

KTMB actively pursues opportunities for new funding to continue support for these events and projects.

5. **Additional comments** (Is there anything else you would like us to know? E.g., Organizational changes, new projects launched, unanticipated benefits, new staff or board members, comments on the grant process, other ways the Truckee River Fund can be helpful, etc.)

KTMB is working diligently to adjust our programs around the COVID-19 pandemic. We have the fullest intentions of accomplishing the deliverables promised above to the best of our ability, while keeping the public, our volunteers, and our staff safe.

Section E: Additional Attachments for QUARTERLY and FINAL reports:

6. **Press** (Attach any related press clippings.)
7. **Budget** (Attach **original** budget highlighting use of funds to date. Note if there are any major variances between proposed budget and actuals.)



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Section F: Please answer for QUARTERLY reports *only*

8. **Time** (Do you anticipate needing more time to make the necessary adjustments outlined above? If so and if we can extend the timeframe for this grant, how will you use this time?)

Section G: Please answer 9 & 10 for FINAL reports *only*:

9. **Results Part II** (If you did not meet all your goals, to what do you attribute this?)
We would have engaged more youth and educated more residents if it were not for the COVID pandemic.
10. **Success**—Tell us how you know you succeeded in what you proposed to do.
Although our volunteer numbers were less than projected we were still able to remove equivalent amounts of trash and invasive weeds from the watershed.
11. **Tell your story** (Please share a story of an individual or family positively impacted by this program. *We may include this in our promotional materials including our annual report and web site.*)
Every year we talk with volunteers who have made coming out and cleaning up the river a part of their family routine.
12. **Include a copy of any deliverables specified in your proposal.**
(Send your deliverables via email if possible.)

Truckee River Fund Project Budget

2020 Spring Great Community Cleanup, Fall Truckee River Cleanup, Adopt-A-River Program & Adult and Community Outreach and Education

Category	Justification	TRF Approved	Jan Advance Request	April	July	July
Great Community Cleanup 2020						
COORDINATION & IMPLEMENTATION						
Keep Truckee Meadows Beautiful	Project, Partner, and Volunteer Management	\$12,000.00	\$6,000	\$5,000	\$1,000	
Keep Truckee Meadows Beautiful	Mileage	\$250.00			\$250	
Washoe County Parks	Staff Time, Materials & Equipment	\$0.00				
City of Reno Parks	Staff Time & Equipment	\$0.00				
Friends of NV Wilderness	Staff Time, Materials & Equipment	\$0.00				
City of Sparks Parks	Staff Time, Materials & Equipment	\$0.00				
Nevada Department of Wildlife	Staff Time, Materials & Equipment	\$0.00				
Reno Sparks Indian Colony	Staff Time, Materials & Equipment	\$0.00				
The Nature Conservancy	Staff Time	\$0.00				
Washoe County Sheriffs office	Labor and supervision	\$0.00				
Sun Valley GID	Staff Time, Materials & Equipment	\$0.00				
Volunteer Hours	800 volunteers x 4 hours x \$20/hour	\$0.00				
	Sub-Total	\$12,250.00	\$6,000	\$5,000	\$1,250	\$0
EQUIPMENT & SUPPLIES						
Sani-Huts	United Site Services (\$55/unit, 2 sinks, \$75/unit, damage waivers and delivery fees \$300)	\$400.00			\$400	
Dumpsters	Dumpsters vary each cleanup, along with discounts. Project the need for 25 dumpsters priced at \$700.	\$4,500.00			\$4,500	
Garbage Bags	for trash removal	\$300.00			\$300	
KTMB Truck for Site Surveying/Event Imple	Fuel & Maintenance/Mileage	\$200.00			\$200	
Trash Pickers	ULINE - 32" (\$14/picker)	\$200.00			\$200	
Project Supplies	Tools, tree wrap, paint, masks, gloves, etc.	\$750.00			\$750	
Project Posters	NV Energy donation 100 posters	\$0.00				
First Aid Kits	Some donated, KTMB purchases the rest	\$0.00				
Tires Plus	Tire recycling	\$0.00				
Green Waste Composting	\$6/yard - donated by RT Donovan	\$0.00				
	Sub-Total	\$6,350.00	\$0	\$0	\$6,350	\$0
VOLUNTEER COORDINATION						
Event Signage	For way-finding at event	\$100.00			\$100	
Volunteer appreciation item	Approximately 1000	\$2,000.00	\$2,000			
Health Permit for Picnic	Washoe County Health District	\$200.00				
Volunteer Project Leader appreciation	appx 120 items	\$2,000.00	\$2,000			
Volunteer wristbands	Debossed (1/2" - Youth, Green)	\$100.00				
Public Education	Radio/TV/PSAs/Post Cards/Bumper Stickers	\$4,500.00		\$4,800	\$500	
Zero Waste Supplies	Serving ware, utensils, signage	\$300.00	\$300			
Volunteer Provisions	Nature's Bakery, KIND, Tahoe Trail Bars, soda	\$0.00				
Volunteer Food & BBQ	Donated in part by Save Mart	\$750.00			\$250	
	Sub-Total	\$9,950.00	\$4,300	\$4,800	\$850	\$0
TOTAL GCC 2020 Request		\$28,550.00	\$10,300	\$9,800	\$8,450	\$0
Truckee River Cleanup 2020						
COORDINATION & IMPLEMENTATION						
Keep Truckee Meadows Beautiful	Project, Partner, and Volunteer Management	\$12,000.00				\$12,000
Keep Truckee Meadows Beautiful	Mileage	\$250.00				\$250
Washoe County Parks	Staff Time, Materials & Equipment	\$0.00				
City of Reno Parks	Staff Time & Equipment	\$0.00				
Reno Fire Dept Water Entry Team	Swiftwater rescue technicians and equipment	\$0.00				
Truckee Meadows Watershed Committee	Storm drain stenciling supplies, staff time, education and give-aways	\$0.00				
City of Sparks Parks	Staff Time, Materials & Equipment	\$0.00				
Nevada Department of Wildlife	Staff Time, Materials & Equipment	\$0.00				
Reno Sparks Indian Colony	Staff Time, Materials & Equipment	\$0.00				
The Nature Conservancy	Staff Time	\$0.00				
Otis Bay	Staff Time, Materials & Equipment	\$0.00				
Volunteer Hours	700 volunteers x 3 hours x \$20/hour	\$0.00				
	Sub-Total	\$12,250.00	\$0	\$0	\$0	\$12,250
EQUIPMENT & SUPPLIES						
Sani-Huts	United Site Services (\$55/unit, 2 sinks, \$75/unit, damage waivers and delivery fees \$300)	\$600.00				\$0
Dumpsters	Dumpsters vary each cleanup, along with discounts. Project the need for 15 dumpsters priced at \$700.	\$3,000.00				\$3,500
Garbage Bags	large bags	\$300.00				\$300

KTMB Truck for Site Surveying/Event Imple	Fuel & Maintenance/Mileage	\$200.00				\$200
Trash Pickers	various styles	\$300.00				\$300
Project Supplies	maintenance	\$1,000.00				\$1,000
Project Posters	NV Energy donation 100 posters	\$0.00				
Green Waste Composting	\$6/yard- donated by RT Donovan	\$0.00				\$1,450
Sub-Total		\$5,400.00	\$0	\$0	\$0	\$6,750
VOLUNTEER COORDINATION						
Volunteer Food & BBQ	Supported in part by Savemart	\$750.00				
Event Signage	Signs and banners	\$300.00				\$300
Volunteer Appreciation Item	Appx. 1000 items	\$2,000.00				\$2,000
Health Permit for Picnic	Washoe County Health District	\$200.00				
Volunteer Project Leader Thank you	appx 120 items	\$2,000.00				\$2,000
Volunteer wristbands	Debossed (1/2" - Youth, Green)	\$100.00				
Stickers and/or clings	printing and ordering	\$500.00				\$500
Public Education	multimedia	\$4,500.00				\$4,500
Zero Waste Supplies	Serving ware, utensils, signage	\$300.00				
Volunteer Provisions	bars, snacks, soda	\$0.00				
Sub-Total		\$10,650.00	\$0	\$0	\$0	\$9,300
Total TRC 2020 Request		\$28,300.00	\$0	\$0	\$0	\$28,300
<i>Adult Education and Community Outreach</i>						
COORDINATION & IMPLEMENTATION						
Keep Truckee Meadows Beautiful	Project, Partner, and Volunteer Management	\$5,000.00		\$3,500	\$1,500	
AmeriCorps - Adult Outreach Educator	State and National	\$5,000.00	\$5,000			
Sub-Total		\$10,000.00	\$5,000	\$3,500	\$1,500	\$0
STEWARDSHIP & ENVIRONMENTAL AWARENESS						
Teacher training	For 50 teachers annually	\$2,545.00	\$1,000	\$1,545		
Sub-Total		\$2,545.00	\$1,000	\$1,545	\$0	\$0
Total Education and Outreach Request		\$12,545.00			\$0	\$0
<i>Adopt-A-River</i>						
COORDINATION & IMPLEMENTATION						
Keep Truckee Meadows Beautiful	Project, Partner, and Volunteer Management	\$9,750.00	\$4,750	\$2,000	\$3,000	
Mileage	to and from events	\$100.00			\$100	
Total Adopt-A-River Request		\$9,850.00	\$4,750	\$2,000	\$3,100	\$0
TOTAL REQUEST		\$79,245.00	\$21,050	\$16,845	\$13,050	\$28,300



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TRUCKEE RIVER FUND
TRUCKEE RIVER FUND



**TRUCKEE MEADOWS WATER
AUTHORITY**
Quality. Delivered.

Cover Sheet

Date:

Organization Name:	Washoe County		Date:	July 31, 2020
Type:	501(c)(3) EIN# 88-6000138		Governmental entity: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
Address:	1001 East Ninth St, Reno NV 89512			
Project Name:	Encampment Clean-up and Unsheltered Individual Data Collection			
Amount requested: \$179,932			Website:	washoecounty.us
This funding will be used to (complete this sentence with a max of 2 sentences):			To improve water quality by reducing the amount of pollution in as a result of encampments	
Key People:	Director:	Eric Brown, County Manager		
	Board Chair:	Bob Lucey, Board of County Commissioners		
	Project Contact:	Name:	Dana Searcy	
		Position:	Special Projects Manager	
		Phone:	775.399.2005	
		Fax:		
		Email:	dsearcy@washoecounty.us	
Organization Mission:	Working together regionally to provide and sustain a safe, secure and healthy community.			
Has your organization received other grants from the Truckee River Fund? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (use additional page if necessary)	If yes,			
	Date awarded:			
	Project title:			
	Amount of Award:			
	Date awarded:			
	Project title:			
	Amount of Award:			
	Date awarded:			
Project title:				
Amount of Award:				

DESCRIPTION OF PROJECT UNDER CONSIDERATION

Indicate the description that best fits the project you are proposing. Mark no more than three categories:

- ☐ A. Projects that improve bank or channel stabilization and decrease erosion.
- ☐ B. Structural controls or Low Impact Development (LID) projects on tributaries and drainages to the Truckee River where data supports evidence of pollution and/or sediments entering the Truckee River.
- ☒ C. Projects that remove pollution from the Truckee River.
- ☐ D. Projects that remove or control invasive aquatic species or terrestrial invasive plant species that are adverse to water supply.³
- ☐ E. Other projects that meet the evaluation criteria.

NARRATIVE REQUIREMENTS

³ For proposals related to weed control/eradication, contact Lauren Renda at the Community Foundation of Western Nevada for additional criteria. lrenda@nevadafund.org; 775-333-5499.



**COMMUNITY
FOUNDATION**
of Western Nevada

TRUCKEE RIVER FUND
Enhancing the Truckee River Watershed



Grant Match

Match amount to be provided:		\$ \$77,650
Match details:	Please provide the form of your matching funds. If match is made up of both cash and in-kind, fill in both sections.	
	Match is:	
	Cash	\$
	In-kind	\$ \$77,650
Note: Volunteer and in-kind hours may be calculated at a maximum rate of \$20/hour per individual. Indirect cost may not be counted as match.		
For the cash portion of your match, is the funding already being held by the applicant for this project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Description of matching funds/in-kind donations:	Washoe County will provide \$77,650. This will be made up of \$67,250 of in-kind staff time and \$10,400 in volunteer labor time.	

ATTACHMENTS

You may be asked to submit the following attachments via email. If you are asked to submit the attachments, clearly label each file with your organization's name. If you do not have the ability to email them, place each of the items listed below on a separate page and submit just one copy.

Nonprofits submit:

- ☐ Last audited financial statements if your organization has been audited
- ☐ List of Board of Directors
- ☐ Copy of agency's IRS 501(c)(3) Tax Determination Letter
- ☐ Copy of the agency's most recent IRS Form 990

Governmental entities submit:

- ☒ Departmental budget in lieu of audited financial statements



WASHOE COUNTY

OFFICE OF THE COUNTY MANAGER

To the Truckee River Fund committee:

Washoe County is requesting a grant of \$179,932 from the Truckee River Fund for a project to improve water quality in the Truckee River. Washoe County will provide a \$77,650 match, or 43% of the grant amount. The total budget for the project is \$257,582.

The goal of the Washoe County project is to improve Truckee River water quality by reducing the amount of pollution in the River as a result of encampments along and near the Truckee River with the eventual goal of drastically reducing the number of people camping along the River and provide those vulnerable populations with resources. Encampments result in the production of human waste, trash, medical waste and sharps (devices with sharp points or edges which are often also biohazards) being disposed in or near the Truckee River, instead of in an appropriate fashion that would keep waste out of the Truckee River. By creating relationships with unsheltered individuals, empowering them to participate in river-clean ups, and engaging them with the goal of moving into housing, the utilization of encampments along the Truckee River will be diminished.

The project, in partnership with established local non-profit and government partners, will create a database of unsheltered individuals to better connect them to housing resources, with the eventual goal of drastically reducing the number of people camping along the River. Additionally, the project's River Stewards Program will work directly with unsheltered individuals to clean up areas along the Truckee River during regularly scheduled river clean-ups. Finally, three sharps collection receptacles will be placed along the river to encourage safe, non-polluting disposal of these items.

By coupling river clean-ups with better data collection and a safe way to dispose of sharps, Washoe County will be addressing multiple challenges affecting water quality and will lead to the eventual decrease of encampments along the River as unsheltered individuals are connected to housing resources.

Thank you for your consideration of this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Brown".

Eric Brown
Washoe County Manager



QUALITY
PUBLIC SERVICE



INTEGRITY



EFFECTIVE
COMMUNICATION

1. Specific project goals and measurable outcomes and how you will measure and report them.

The goal of the project is to improve water quality by reducing the amount of pollution in the Truckee River as a result of encampments along and near the Truckee River. Encampments result in the production of human waste, trash, medical waste and sharps (devices with sharp points or edges which are often also biohazards) being disposed in or near the Truckee River, instead of in an appropriate fashion that would keep waste out of the Truckee River. According to a This is Reno article from November 2019, "Homeless camps along the Truckee River banks are of obvious concern to us as the river is our primary source of supply." (Source: <https://bit.ly/3hMBRt8>) By creating relationships with unsheltered individuals and engaging them with the goal of moving into housing the utilization of encampments along the Truckee River will be diminished.

This proposed project consists of four components:

1. Establishing an outreach team to build relationships and collect basic information on unsheltered individuals living within 0.75 miles of the Truckee River.
2. Establishing and maintaining a By-Name List (BNL) of unsheltered individuals living within 0.75 miles of the Truckee River.
3. Empowering unsheltered individuals to participate in clean-ups along the River to reduce waste, becoming River Stewards.
4. Installing sharps containers and weekly pick up and disposal of the contents.

The goals and measurable outcomes of the project include:

- The creation of a BNL of unsheltered individuals to effectively track the number of unsheltered individuals at any given moment. This data will be collected and entered into the Washoe County Homeless Management Information System (HMIS).
- Increase the number of placements into housing programs of unsheltered individuals. This data will be collected in HMIS.
- Conducting River clean-ups a minimum of two days per week. This will be tracked by the Washoe County Program Assistant data tracking- system created by Washoe County Technical Services.
- Track number of people volunteering in river clean-ups. Show increase in volunteers from beginning to completion of project. This will be tracked by a newly created River Stewards reporting tool.
- Provide education on safe disposal of sharps and harm reduction strategies such as decreasing substance use and improved personal hygiene. Track number of educations provided. Tracked by a newly created reporting tool.
- Measure pounds of sharps waste removed from River. The company that provides sharps disposal will provide this data.

The above outcomes will be reported on a quarterly basis on a Regional Homeless Plan website maintained by Washoe County, at the Community Homelessness Advisory Board (CHAB) and to the TMWA Board as requested.

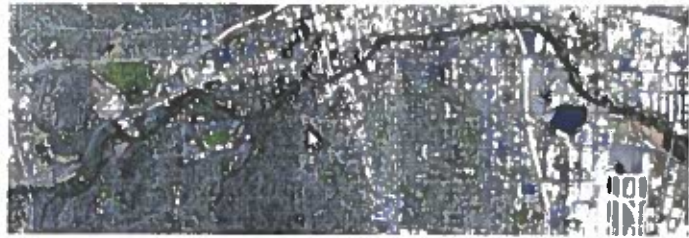
2. Project location.

The project will initially be concentrated in the section of the Truckee River between Aces Ballfield and John Champion Park (Map 1 below) as this area has a large concentration of encampments and, as a result, diminished water quality. Once established in the area above, the project will span the areas between McCarran West and East (Map 2 below)

3. Project description. Include site map and aerial photos if applicable/possible. Maps and photos must fit on 8-1/2" x 11" paper. Cite any studies that support your project.

Map 1

Map 2



Similar efforts have taken place in California along the Russian River. The Russian River Clean River Alliance (CRA) noted that “by engaging homeless individuals to clean up their own camps and volunteer alongside the CRA, the amount of trash entering the Russian River has dramatically declined, leading to beach clean-ups at the mouth of the Russian River to be canceled – due to the lack of trash.” (source: <https://bit.ly/311AIHt>)

By coupling river clean ups with better data collection, Washoe County will be addressing multiple issues and will lead to the decrease of encampments along the River as unsheltered individuals are connected to housing resources. The work of engaging unsheltered individuals and ultimately creating River Stewards will be spearheaded by a formerly unsheltered individual who has the relationships and experience necessary to effectively work with this population. He will lead teams of volunteers in the River clean-ups as well as providing lived expertise on the best ways to build the trust necessary to collect data from unsheltered individuals. Washoe County will provide staff with the technical expertise to collect and analyze data collected in order to connect unsheltered individuals with housing resources.

Washoe County will purchase gift cards to provide to unsheltered individuals participating in the River clean-ups as a way to incentivize participation and form a mutually beneficial relationship and build trust with the population.

4. Grant priorities. Explain how the proposed project advances the TRF’s grant priorities (page 2 of the cover sheet); refer to the priorities by number in your narrative.

The project advances the following TRF priorities: watershed improvement and leveraging stakeholder assets and participation. Controlling the flow of human created trash is critical to protect the health of the Truckee River. Trash generated by unsheltered individuals camping along the Truckee has a large impact on the health of the region’s water source. The River Stewards Program will work directly with unsheltered individuals to clean up areas along the Truckee River. Additionally, in partnership with established local non-profit and government partners, the project will create a database of unsheltered individuals to better connect them to housing resources, with the eventual goal of drastically reducing the number of people camping along the River, a source of human fecal waste entering the river and reducing water quality.

This work cannot be accomplished by one agency which is why this innovative project is a collaboration of key regional stakeholders. A full list of partners can be found below. Washoe County will leverage partnerships to ensure all the necessary players are involved in the project- from direct service providers to assist with outreach and holding harm reduction classes, to the cities and law enforcement to ensure a uniform approach to enforcement issues. Most importantly, the County will partner directly with unsheltered individuals, empowering them to clean their current home and working with them to relocate to housing.

5. Permitting. Provide a permitting schedule for your project along with your plan for getting the required permits. Be sure to include the cost of permitting as a line item in your budget. No permits will be required for the river clean-up. The permit for sharps collection and disposal is the responsibility of the company that collects the waste.

6. Future land use. List any known or foreseeable zoning, land use, or development plans that may affect your proposed project.

None known

7. If **future phases** of the project will be needed, identify anticipated sources of funding.

This is a pilot program that will be evaluated throughout its duration and at its completion to determine if it is a model that is sustainable long term.

8. **Principals involved** in leading or coordinating the project or activity.

Washoe County will be coordinating the project as an initiative within the Built for Zero Project, bringing together the below-mentioned organizations and entities and unsheltered individuals to effectively count unsheltered individuals to house them, organize river clean-ups, and maintain sharps collection boxes.

The project, in partnership with established local non-profit and government partners, will create a database of unsheltered individuals to better connect them to housing resources, with the eventual goal of drastically reducing the number of people camping along the River.

For the cleanup aspect of the project we will actively partner with unsheltered individuals. Unsheltered individuals will be engaged to clean up and maintain their encampments in addition to providing appropriate sharps receptacles, leading to a reduction of waste into the Truckee River and improved water quality. To ensure success we will:

- Communicate and partner with local service providers and outreach teams prior to any clean-up activity to build a relationship and enroll encampment residents' support.
- Provide River Steward Project materials at homeless shelters, food pantries, homeless service centers, or directly to unsheltered individuals.

The Karma Box Project (KBP) is leading the River clean-ups and will actively partner with unsheltered individuals and local nonprofit and advocacy agencies to recruit and deploy volunteers. KBP is a non-profit community outreach initiative providing non-perishable food, first aid, toiletries and positive direction to those in need. It was initially founded in 2019, established to organize a method to transfer items between people who have them, and the people who need them.

Other partners on the project include: the Cities of Reno and Sparks, the Reno Regional Veterans Administration, Community Solutions (using their Built for Zero methodology to create a lasting end to homelessness) and the Washoe County Sheriff's Office.

9. Number of **staff positions involved** in project: Fulltime Part-time ("Fulltime" means 100% of their staff position will be dedicated to this project; "part-time" means only a portion of their staff position will be dedicated to this project)

Two Washoe County positions: part-time Program Assistant (50% of time), part-time Management Analyst (15% of time). Two contractors to spearhead data collection efforts and River Steward clean-up work (Director, Supervisor).

10. Number of **volunteers involved** in project and an estimated number of volunteer hours.

River clean ups will occur two-five days per week for a minimum of two-five hours per day. It is estimated that 5 volunteers will take part in each river clean up. In a year it is expected that between 500- 1300 duplicated individuals will have participated in this project, contributing between 1040-6500 volunteer hours to improving water quality.

11. **Time Line** of Project. List key dates and include project milestones. *Note:* Be realistic in your estimate of dates and milestones. List any factors that may cause a delay in implementing and/or completing the project.

By October 2020:

- Sharps collection receptacles installed
- Creation of team to collect By-Name List (BNL)
- Outreach around river clean-ups River Stewards Project

By November 2020:

- Begin river clean ups
- Installation of sharps collection receptacles along river sites along locations in Map 1
- Education/outreach on harm reduction, appropriate disposal of sharps
- Work of Outreach team to collect BNL begins

Ongoing November 2020 -September 2021:

- Data entry of unsheltered individuals
- River clean ups
- Education/outreach on harm reduction
- Evaluation of program effectiveness and implementation of any needed program adjustments

Milestones:

- Significantly reduce number of sharps and human generated debris in the Chalk Bluff and Glendale water intake locations.
- All unsheltered individuals within the project areas are catalogued on the By Name List for housing placement.
- Unsheltered individuals living in encampments are successfully referred and placed into housing
- Sharps receptacles are in place and utilized.

12. Success. Tell the committee how we will know you succeeded in what you proposed to do.

The project will be successful when the following milestones have been accomplished: significantly reduction of sharps and human generated debris in the Chalk Bluff and Glendale water intake locations, all unsheltered individuals within the project areas are catalogued on the By Name List for housing placement, unsheltered individuals living in encampments are successfully referred and placed into housing and sharps receptacles are in place and utilized.

13. Collaboration. List partnerships or collaborations with other entities in relation to your proposal, if any.

Washoe County and its regional partners are part of work on Built for Zero, a national movement using data to radically change the work and impact we can achieve to ensure homelessness is rare and brief.

The following agencies are involved in this Built for Zero project: ACTIONN, Catholic Charities of Northern Nevada, Cities of Reno and Sparks, Downtown Reno Partnership, EDAWN, EDDY House, Foundation for Recovery, Health Plan of Nevada, Interagency Council on Homelessness to Housing, Karma Box Project, MOST, Nevada Dept. of Health & Human Services, Nevada DETR, Nevada Legal Services, Northern Nevada Hopes, One Truckee River, Reno Housing Authority, Reno Regional Veterans Administration, RISE, University of Nevada Reno, Valley View Fellowship, Veterans Resource Center, Vitality Veterans, Volunteers of America, Washoe County Health District, Washoe County Sheriff's Office, West Care.

The Karma Box Project (KBP) is leading the River clean-ups and will actively partner with unsheltered individuals and local nonprofit and advocacy agencies to recruit and deploy volunteers.

14. Grant match. All applicants must provide a match of at least 25 percent for dollars requested. The match may be with funding and/or in-kind services. For larger grant requests, priority will be given to projects that significantly leverage the grant with funding from other sources. Complete the Grant Match section.

Washoe County will provide \$77,650 toward this project for a total budget of \$257,582. This represents a Washoe County match of 43%

Budget

Budget Item Description	TRF\$	Other Funding	Match \$	Total
Labor – Washoe County Staff		Washoe County	\$67,250	\$67,250
Labor - Paid	\$77,532			\$77,532
Volunteer Labor (\$10/hr x 1,040 hours)			\$10,400	\$10,400
Volunteer Incentives (Gift cards)	\$52,000			\$52,000
Supplies & Materials	\$10,000			\$10,000
Sharps Collection	\$23,400			\$23,400
Administrative Costs	\$17,000			\$17,000
Total	\$179,932		\$77,650	\$257,582

Washoe County Manager's Office- all fund sources

Period: 1 thru 10 2021		Fund: 000		Washoe County Funds		
Account: GO-P-L		Fund Center: 101-0		County Manager		
		Functional Area: 000		Standard Functional Area Hierarchy		
ACCOUNTS	Plan	Actual	PO Commit	Actual + PO	Available	Avail%
* GO-LIC LICENSES AND PERMITS	650,000.00				650,000.00	100
* GO-INTG INTERGOVERNMENTAL	208,367.72				208,367.72	100
* GO-CHG CHARGES FOR SERVICES	110,600.00	12,623.18		12,623.18	97,976.82	89
* GO-FINE FINES AND FORFEITURE	74,500.00	6,787.03		6,787.03	67,712.97	91
* GO-MISC MISCELLANEOUS	225,000.00				225,000.00	100
* GO-REV REVENUE	1,248,467.72	19,410.26		19,410.26	1,249,057.46	99
* GO-SAL SALARIES AND WAGES	3,184,865.20	153,495.81		153,495.81	3,031,369.39	95
* GO-BEN EMPLOYEE BENEFITS	1,666,690.49	83,555.90		83,555.90	1,583,134.59	95
* GO-SS SERVICES AND SUPPLIES	8,353,530.39	491,485.67	1,240,034.43	1,751,520.10	6,602,009.29	79
* GO-EXP EXPENDITURES	13,205,086.08	728,537.39	1,240,034.43	1,998,571.81	11,206,514.27	85
* GO-OFIN OTHER FINANCING SOUR	144,000.00				144,000.00	100
*** Total	12,080,618.36	705,127.12	1,240,034.43	1,969,161.55	10,111,456.81	84

Community Support funds:

Period: 1 thru 10 2021		Fund: 000		Washoe County Funds		
Account: GO-P-L		Fund Center: 151-0		Community Support		
ACCOUNTS	Plan	Actual	PO Commit	Actual + PO	Available	Avail%
*** Total	219,741.00	5,625.00	11,200.00	16,825.00	202,916.00	92

Section D: for QUARTERLY and FINAL reports:

Proposal's Measurable Goals	Outcomes	How measured? What indicators collected? April to June 2020 Work and Update per Goals
AmeriCorps Program	Ongoing	OTR AmeriCorps, Eileen Bidwell conducted grant research and writing efforts to OTR, conducted detailed research pertaining to OTR prioritized Action Item 2.6.a) Expand the continuum of housing options, including a permanent overflow shelter, transitional housing, and access to permanent, supportive housing, including the wrap around services needed to support residents to support OTR implementation.
Oversight of Truckee River Watershed Management Plan creation	Ongoing	<p>Work pertaining to the Source Water Protection and Watershed Management Plan:</p> <ul style="list-style-type: none"> • <u>Coordinator and participated</u> with OTR staff, Resource Concepts, Inc., Turning Point, Inc., University of Nevada, Reno Center for Program Evaluation, Nevada Land Trust and Keep Truckee Meadows Beautiful. • <u>Irregular meetings</u> with Kim Pezonella, Carrie Jensen, Erica Mirich, Chandrika N. Steward, Peter Rissler, Theresa Jones, Birgit Widegren, Lyndsey Boyer, Jeremy Smith, Mandy Benston, Camille Jones, Robert Charpentier, Jason Barnes, Angela Fuss, and Lynell Garfield. • <u>Attendance</u> at Truckee Meadows Stormwater Permit Coordinating Committee monthly meetings. • <u>Documents developed, revised, or edited for OTR efforts</u> are OTR metrics summary sheet, 6/15/20 OTR metrics breakout sheet, breakdown of mileage and light refreshment in OTR proposal awarded by Bureau of Reclamation, • summary from 5/7/20 OTR partner metric survey results, 1st quarterly NDEP 2018 and TRF #203 grant reports, comments to the draft March 20, 2020 Watershed Management and Protection Plan for Tributaries to the Truckee River, and Bureau of Reclamation draft BID. • <u>Documents reviewed in detail are</u> draft March 20, 2020 Watershed Management and Protection Plan for Tributaries to the Truckee River. <p><u>Update on OTR Action Item 1.2.a:</u> The <i>Watershed Management and Protection Plan for Tributaries to the Truckee River</i> is scheduled to be completed by the end of July 2020. The City of Reno is planning to apply for NDEP 319 funding for the Chalk Creek Project in the Watershed Plan led by the Truckee Meadows Stormwater Permit Coordinating Committee managed by the City of Reno drafted by Nichols Consulting Engineers. Work from RCI under NLT/OTR NDEP 319 2018/2019 grant complimented the completion of 1.2.a.</p> <p><u>Update on OTR Action Item 1.1.a</u> – OTR and the Truckee Meadows Regional Planning Agency developed a small project for TMRPA to map the contributing watershed to assist with 1.1.a. OTR is requesting funding from Western Regional Water Commission to support this work. The mapping proposed will support enabling an GIS infrastructure (an online map view) funded by Nevada Division of Environmental Protection.</p>

Coordinators advance OTR Partnership	<p>Ongoing</p> <p>Work to advance the OTR Partnership included:</p> <ul style="list-style-type: none"> • <u>Coordinator and participated</u> with OTR Partnership Council (PC), OTR Advancement Committee (AC), OTR Board, OTR Proposal Writing Team, OTR staff, Turning Point, Inc., University of Nevada, Reno Center for Program Evaluation, Nevada Land Trust, and Keep Truckee Meadows Beautiful. • <u>Irregular meetings</u> with Charlene Bybee, Maren Rush, Donald Abbott, Kim Pezonella, Erica Mirich, Susan Mortenson, Matt Villaneva, Nathan Digangi, Birgit Widegren, Susanne Linfante, Dana Searcy, Jenny Brekhus, Paul Anderson, Jim Smitherman, Susan Lynn, Tracy Turner, Sean Hill, Kara Steeland, Kim Schweickert, and Katlyn Uhart. • <u>Invited and participated</u> with Northern Nevada Water Planning Commission, Western Regional Water Commission and Truckee River Month meetings. • <u>Documents developed, revised, or edited for OTR efforts</u> are OTR structure documents, OTR metrics summary sheet, 6/15/20 OTR metrics breakout sheet, OTR Ac monthly minutes and agendas, draft proposed changes to Truckee River Foundation Bylaws, OTR draft ED job description, notes from OTR PC meeting and next steps, OTR budget to WRWC, breakdown of OTR ED time spent per effort, OTR Board contact list details, OTR budget narrative, OTR Financial Summary, next steps in OTR's long-term home transition, NDEP Truckee River Month profile, draft OTR summary background information pertaining to developing an OTR Board job description, summary from 5/7/20 OTR partner metric survey results, 2021 Truckee River Month budget, Truckee River Month announcement to OTR partners, OTR Financial Summary, OTR Truckee River Month proposal to Renown Health, Truckee River Month online partner google document, OTR funding pipeline excel sheet, OTR PC website link, next steps pertaining to OTR transitioning from NLT to the TR Foundation, OTR Proposal Writing Team 2020 Plan, and draft OTR Board commitment letter. • <u>Documents reviewed are</u> NV Comprehensive Outdoor Recreation Plan and Western Regional Water Commission, Northern Nevada Water Planning Commission 2016-2035 Comprehensive Regional Water Management Plan. <p><u>Update on OTR Action Item 4.1.a</u> – OTR Board was established under the TR Foundation. Internal OTR Board of Directors and Management Team job descriptions have been created. A completed detailed list of tasks to transition OTR from its fiscal agent, NLT to its long-term home, Truckee River Foundation is developed and board and staff are going through the list.</p>
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2. **Unanticipated outcomes:** *July 2020:* The COVID-19 continues to affect plans for operation.
3. **Course corrections:** *July 2020:* With Renown's approval reallocated funding for an OTR public forum to improve OTR's virtual communications. Delayed hiring Outreach Coordinator and Restroom Valet to a lined with Loo.
4. **Sustainability:** OTR Proposal Writing Team applied for \$553,093 in 2020, \$184,293 awarded, and \$368,800 pending.
5. **Additional comments:** One Truckee River is grateful for the Truckee River Fund's ongoing support, and we look forward to continuing to work with you, and our other funders, to promote the Truckee River Section E:

Additional Attachments for QUARTERLY and FINAL reports: N/A

6. **Press (Attach any related press clippings.)** N/A
7. **Budget** (Attach original budget highlighting use of funds to date. Note if there are any major variances between proposed budget and actuals.) **Attached**

Section F: Please answer for QUARTERLY reports *only*

9. **Time:** *July 2020:* OTR is close to completion to meet TRF #203 goals and objectives. No additional time is anticipated.

Section G: Please answer 9 & 10 for FINAL reports *only*:

10. **Results Part II** (If you did not meet all your goals, to what do you attribute this?): N/A
11. **Success** (Tell us how you know you succeeded in what you proposed to do): N/A
12. **Tell your story:** N/A
13. **Include a copy of any deliverables specified in your proposal:** N/A

Lake River Funding Summary

	TRF #203		
	Budget	Spent	Remaining
Staff	\$ 53,550.00	\$ 52,756.98	\$ 793.02
Advocacy			
Prof Serv/ Contractor	\$ 54,000.00	\$ 54,000.00	\$ -
Supplies			\$ -
Misc.	\$ 1,780.00	\$ 2,476.27	\$ (696.27)
Equipment (Asset 1500)			
Travel		\$ 84.62	
Americorps Stipend			
TMPF			
Totals	\$ 109,330.00	\$ 109,317.87	\$ 96.75

Description	\$	90.00	Alicia Reban	\$	90.00	Lynda Nelson Natural Res.	\$	90.00	Kim Pezonella - Finance	\$	60.00	GIS Specialist	\$	50.00	Alex Hoefft - Initiatives
Budget		200.00	\$ 18,000.00	120.00	\$ 10,800.00	\$ 75.00	\$ 6,750.00	110.00	\$ 6,600.00	400.00	\$ 20,000.00				
Spent		140.25	\$ 12,622.50	0	\$ -	43.25	\$ 3,892.50	15	\$ 900.00	708.75	\$ 35,437.50				
Balance		59.75	\$ 5,377.50	120.00	\$ 10,800.00	31.75	\$ 2,857.50	95.00	\$ 5,700.00	-308.75	\$ (15,437.50)				
5/15/2018		7.25	\$ 652.50		\$ -		\$ -		\$ -		\$ -				
5/31/2018		3.75	\$ 337.50		\$ -		\$ -		\$ -		\$ -				
6/15/2018		7.25	\$ 652.50		\$ -		\$ -		\$ -		\$ -				
6/29/2018		3.5	\$ 315.00		\$ -		\$ -		\$ -		\$ -				
7/15/2018		1.25	\$ 112.50		\$ -	1.75	\$ 157.50		\$ -	12.5	\$ 625.00				
7/31/2018		3.25	\$ 292.50		\$ -		\$ -		\$ -	0.75	\$ 37.50				
8/15/2018		3	\$ 270.00		\$ -	1	\$ 90.00		\$ -	1.25	\$ 62.50				
8/31/2018		6.25	\$ 562.50		\$ -	0.5	\$ 45.00		\$ -	12	\$ 600.00				
9/15/2018		5	\$ 450.00		\$ -	9.5	\$ 855.00		\$ -	19	\$ 950.00				
9/30/2018		8	\$ 720.00		\$ -		\$ -		\$ -	25.25	\$ 1,262.50				
10/15/2018		10.5	\$ 945.00		\$ -	1.5	\$ 135.00		\$ -	32.25	\$ 1,612.50				
10/31/2018		11	\$ 990.00		\$ -		\$ -		\$ -	42	\$ 2,100.00				
11/15/2018		1.5	\$ 135.00		\$ -	0.5	\$ 45.00		\$ -	30.25	\$ 1,512.50				
11/30/2018		7	\$ 630.00		\$ -	1	\$ 90.00		\$ -	35.5	\$ 1,775.00				
12/15/2018		3.25	\$ 292.50		\$ -		\$ -		\$ -	26.25	\$ 1,312.50				
12/31/2018		2.5	\$ 225.00		\$ -	0.5	\$ 45.00		\$ -	27.5	\$ 1,375.00				
1/15/2019			\$ -		\$ -	2.25	\$ 202.50		\$ -	36.25	\$ 1,812.50				
1/31/2019		2.5	\$ 225.00		\$ -	0.5	\$ 45.00		\$ -	40	\$ 2,000.00				
2/15/2019		3	\$ 270.00		\$ -	0.5	\$ 45.00		\$ -	36.5	\$ 1,825.00				
2/28/2019		6.25	\$ 562.50		\$ -	5	\$ 450.00		\$ -	24.75	\$ 1,237.50				
3/15/2019			\$ -		\$ -	1.5	\$ 135.00		\$ -	32.25	\$ 1,612.50				
3/31/2019		3.75	\$ 337.50		\$ -	0.5	\$ 45.00		\$ -	29.25	\$ 1,462.50				
3/15/2019		4.5	\$ 405.00		\$ -		\$ -		\$ -		\$ -				
3/31/2019		1	\$ 90.00		\$ -		\$ -		\$ -		\$ -				
4/15/2019		1	\$ 90.00		\$ -	2	\$ 180.00		\$ -	39.75	\$ 1,987.50				
4/30/2019		2.75	\$ 247.50		\$ -	0.5	\$ 45.00		\$ -	19	\$ 950.00				
5/15/2019		14.75	\$ 1,327.50		\$ -	2.5	\$ 225.00		\$ -	20.75	\$ 1,037.50				
5/30/2019		10.5	\$ 945.00		\$ -	2.5	\$ 225.00		\$ -	22.75	\$ 1,137.50				
6/15/2019		1.75	\$ 157.50		\$ -		\$ -		\$ -	18.25	\$ 912.50				
6/30/2019		1.5	\$ 135.00		\$ -		\$ -		\$ -	25	\$ 1,250.00				
7/15/2019		2.5	\$ 225.00		\$ -	3	\$ 270.00		\$ -	11.75	\$ 587.50				

TRF #203 Prof Serv	Budget	\$	54,000.00	Spent	\$	54,000.00	Remaining	\$	-
				Watershed Coordinator Salary					
				\$		54,000.00			
				\$		54,000.00			
				\$		-			
				\$		3,008.99	Invoice #2		
				\$		5,638.80			
				\$		4,800.52	Invoice #3		
				\$		4,849.74	\$15,279.06		
				\$		6,588.99			
				\$		5,299.20	Invoice #4		
				\$		5,590.00	\$17,478.19		
				\$		23.43	Add 23.43 to Invoice 5 for 3/31 error		
				\$		5,936.22			
				\$		6,924.04	Invoice #5		
				\$		487.50	\$13,371.19		
				\$		3,937.76	Invoice #6		
				\$		914.81	\$	4,852.57	

Changes this amount because it was 5613.43 in
Add 23.43 to Invoice 5 for 3/31 error

KTMB Prof Serv

Exp Code		Cost	Spent	Remaining
7000	Staff	\$ 40,250.00	\$ 40,250.00	\$ -
6260	Travel		\$ -	\$ -
6235	Supplies		\$ -	\$ -
	Americorps	\$ 24,000.00	\$ 24,000.00	\$ -
Total Budget		\$ 64,250.00	\$ 64,250.00	\$ -

Date	Inv. #	Staff	Travel	Supplies	Americorps	Total
10/4/2018	2156				\$ 24,000.00	\$ 24,000.00
7/8/2019	2189	\$ 4,485.00				\$ 4,485.00
10/1/2019	2196	\$ 6,055.00				\$ 6,055.00
1/8/2020	2203	\$ 6,920.00				\$ 6,920.00
4/9/2020		\$ 6,450.00				\$ 6,450.00
5/1/2020	2212	\$ 16,340.00				\$ 16,340.00
						\$ -
						\$ -
						\$ -
						\$ -



KEEP TRUCKEE MEADOWS BEAUTIFUL

PO BOX 7412
RENO, NV 89510-7412

Phone # 775-851-5185

Fax #

christi@ktmb.org

www.ktmb.org

Date	Pledge #
5/1/2020	2212

Donor
Nevada Land Trust PO Box 20288 Reno, NV 89515

Project
TRF #203 OTR Watersh...

Description	Amount																																			
KTMB Staff time for One Truckee River	16,340.00																																			
<table border="0"> <thead> <tr> <th>Acct #</th><th>Class (Code)</th><th>Subclass 1</th><th>Subclass 2</th><th>Amount</th></tr> </thead> <tbody> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> </tbody> </table>	Acct #	Class (Code)	Subclass 1	Subclass 2	Amount	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	
Acct #	Class (Code)	Subclass 1	Subclass 2	Amount																																
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_____	_____	_____	_____	_____																																
Approval #1 _____ Date _____ Approval #2 _____																																				
Thank you for helping to keep Truckee Meadows Beautiful!	Total \$16,340.00																																			

TRF # 203 OTR - Watershed Management

Invoiced Dates

OTR	Cost	10/9/2018	1/9/2019	4/9/2019	7/9/2019	10/9/2019	1/9/2020	4/9/2020	5/1/2020	Remaining
Staff	\$ 40,250.00	\$ -	\$ -	\$ -	\$ 4,485.00	\$ 6,055.00	\$ 6,920.00	\$ 6,450.00	\$ 16,340.00	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
Americorp Stipend	\$ 24,000.00	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -				\$ -
Grant Total	\$ 64,250.00	\$ 24,000.00	\$ -	\$ -	\$ 4,485.00	\$ 6,055.00	\$ 6,920.00	\$ 6,450.00	\$ 16,340.00	\$ -

TRF 203	Budget	\$ 1,780.00	Total Spent	\$ 2,476.27	Remaining	\$ (696.27)
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Date	Description	Cost			
4/16/2018	Go Daddy	\$ 119.88	Invoice #1	7/9/2018	email addresses
6/13/2018	Robly Digital	\$ 19.00			
7/25/2018	The Phone Man	\$ 326.12			
7/26/2018	AT&T	\$ 20.87			
7/13/2018	Robly Digital	\$ 19.00			
8/26/2018	AT&T	\$ 17.21			
8/16/2018	Adobe	\$ 359.88			
8/13/2018	Robly	\$ 19.00			
8/20/2018	Vistaprint	\$ 47.60	Invoice #2	10/9/2018	
9/13/2018	Robly	\$ 19.00			
		\$847.68			
9/13/2018	Robly	\$ 24.50	Invoice #3	1/9/2019	\$279.99
10/24/2018	AT&T	\$ 65.84			
10/26/2018	AT&T	\$ 66.25			
10/13/2018	Robly	\$ 19.00			
11/9/2018	Tahoe Rim	\$ 20.00			
11/13/2018	Robly	\$ 19.00			
11/26/2018	AT&T	\$ 65.40			
12/13/2019	Robly	\$ 19.00			
1/22/2019	AT&T	\$ 67.25	calendar & email		
1/13/2019	Robly	\$ 19.00			
2/11/2019	AT&T	\$ 63.85			
2/13/2019	Robly	\$ 19.00			
3/4/2019	Great Full Garder	\$ 70.19			
3/13/2019	Robly	\$ 19.00			
2/26/2019	AT&T	\$ 66.08			
2/21/2019	Eventbrite	\$ 25.00			
3/26/2019	AT&T	\$ 103.65			
4/26/2019	AT&T	\$ 67.59			
4/13/2019	Robly	\$ 19.00	Invoice #4	4/9/2019	\$472.02
4/16/2019	Go Daddy	\$ 134.86			
5/21/2019	Nutrition Svcs	\$ 235.60			
5/26/2019	AT&T	\$ 70.81			
5/26/2019	Nutrition Svcs	\$ 100.00			
5/13/2019	Robly	\$ 19.00	Invoice #5	7/10/2019	\$756.70
5/27/2019	Go Daddy	\$ 21.17			
6/26/2019	AT&T	\$ 69.67			
6/13/2019	Robly	\$ 19.00			

**Truckee River Fund
2021 DRAFT Calendar**

January 4	RFP distributed
January 13	10 a.m. TMWA Board meeting
February 5	RFP/Grant applications due
February 8	Draft Agenda to Executive Committee
February 17	10 a.m. TMWA Board meeting
February 19	8:30 a.m. TRF Advisory Committee meeting <ul style="list-style-type: none"> • Review project proposals • Schedule Fieldtrip(s)
March 17	10 a.m. TMWA Board meeting
April 21	10 a.m. TMWA Board meeting
May 3	Draft Agenda to Executive Committee
May 19	10 a.m. TMWA Board meeting
May 21	8:30 a.m. TRF Advisory Committee meeting <ul style="list-style-type: none"> ▪ Discuss nominations for officers (even years)
June 16	10 a.m. TMWA Board meeting
June 18	RFP distributed
TBD	TMWA picnic
July 21	10 a.m. TMWA Board meeting
July 30	RFP/Grant applications due
TBD	Fieldtrip- location TBD
August 2	Draft Agenda to Executive Committee
August 18	10 a.m. TMWA Board meeting
August 20	8:30 a.m. TRF Advisory Committee <ul style="list-style-type: none"> • Review project proposals
September 15	10 a.m. TMWA Board meeting
October 20	10 a.m. TMWA Strategic Planning Workshop
November 1	Draft Agenda to Executive Committee
November 17	10 a.m. TMWA Board meeting
November 19	8:30 a.m. TRF Advisory Committee <ul style="list-style-type: none"> • Review/Approve 2021 calendar
December 15	10 a.m. TMWA Board meeting