



June 19, 2007

To: Truckee River Fund Advisors

From: Ron Penrose, Fund Facilitator
Truckee Meadows Water Authority

Subject: **Transcript Summary of April 23, 2007 Meeting of the Truckee River Fund Advisory Committee**

The following is an unofficial summary of the official transcript for the Truckee River Fund Advisory Committee meeting of April 23, 2007.

Those Present: Committee Members: Janet Phillips, Chairperson; Tom Swan, Vice-Chair; Susan Lynn, Jerry Purdy, Mike Brisbin, Bill Bradley, Michael Cameron; Also: Sylvia Harrison, McDonald Carano Wilson LLP; Chris Askin, The Community Foundation; Ron Penrose, Truckee Meadows Water Authority; Marlene Olsen, Olsen and Associates; Katie Louvat, Olsen and Associates

Roll Call: Roll Call was taken and a quorum was noted.

Agenda Item #2: Approval of Agenda: Agenda for the 4/23 meeting was approved unanimously.

Agenda Item #3: Public Comment: There was no public comment.

Agenda Item #4: Approval of summary minutes of meeting held on 3/19/07. The summary minutes of 3/19/07 were approved unanimously.

Agenda Item #5: Report on Fund Assets: Chris Askin reviewed fund assets. He reported a total balance of \$1,429,632.97 which reflected an additional distribution from TMWA. He indicated there is about \$800,000 available for future projects. He indicated that two grants are still pending. These are grants to the City of Reno which the mayor must sign off on. Chris also noted that the fund has earned almost \$13000 this year (investment return).

Agenda Item #6: Report on March 13, 2007 site visit to Chalk Creek. Ron noted that Janet Philips, Susan Lynn, Mike Brisbin, Terri Svetich (COR), Ron Penrose, and Chris Askin attended the field trip to review the newly installed weir on Chalk Creek. Ron explained that the weir, installed just to the south of the Chalk Bluff siphon, is dual

purpose in that 2 different plates may be inserted into a slotted concrete structure to account for the wide range of flows that may be experienced over the course of a year. Instrumentation has also been installed to measure conductivity which can be converted to TDS data. Mike Brisbin also reported that after the field trip that the west bank support of the weir was washed out from a heavy precipitation event. The contractor, Resource Development, will be called back to fix the weir such that it can withstand high flows. Mike noted that the Resource Development was to make the repairs the following week.

Agenda Item #7: Presentation of the Truckee River Fund Website and request for direction regarding the Website. Marlene Olsen and Katie Louvat from Olsen and associates reviewed the website with the fund advisors. Katie reviewed all the current information that is available on the site, including project descriptions, Board reports and issue papers. Katie reviewed additional opportunities to expand the site include a links page and including more documents on the web-site. Katie encouraged additional input from the advisors via E-Mail. The advisors praised Katie and Marlene for their efforts.

Agenda Item #8: Project Reviews-Progress and Final Reports received since January 2007 (Champions of the Truckee River Final Report, City of Reno Progress Report, Truckee River Watershed Council Final Report). Chris Askin proposed a protocol of proactively discussing status reports from funded projects twice a year. The review would publicly record any comments to the reports (including comments relative to poor performance), next steps, and additional RFP's. To help with this effort, Chris provided a spread sheet which lists all requests received including those that were funded. Chris mentioned that the final report from the Truckee River Watershed Council was unavailable and that he had been calling Lisa Wallace (Truckee River Watershed Council Chair) but was unable to make contact. The advisors discussed the final report for the Champions of the Truckee River and progress report from City of Reno for Chalk Creek. They voted to accept the living river report from the Champions of the Truckee River but that formal approval would happen at a subsequent meeting where approval could be agendized. The advisors also agreed that final reports would be placed on the website in PDF format and that the frequency and format of progress reports could be tailored to fit the project. The fund advisors transitioned into Agenda Item #9.

Agenda Item #9: Future Project Reviews and possible site visits- Discussion of projects underway and completed for possible July site visits and discussion of possible visits to sites of interest for future project funding. After much discussion, the Fund Advisors set July 13th as the date for site visits, taking approximately ½ day and starting in the morning. Up to 8 different project locations will be visited.

Agenda Item #10: Discussion regarding assigning Committee Members to track specific funded projects to facilitate Advisory Committee meetings: The fund advisors discussed the issue of assigning advisors to track/monitor progress for approved projects. The purpose would be "information gathering only". The committee then made assignments for all of the currently active projects.

Agenda Item #11: Discussion and direction regarding Advisory Committee planned participation in Nevada Water Resources Association Symposium this fall. After some discussion, action on this item was deferred.

Agenda Item #12: Discussion and evaluation of scope of future project funding, including the appropriateness of funding such projects as acquisition of conservation easements, fish passage projects, etc. The Fund Advisors generally agreed that fund participation in assisting the acquisition of conservation easements could be accomplished under the guidelines/criteria for the fund (improving water quality/watershed) and that consideration of such projects could be done through the conventional RFP process. However, specific action on the concept was deferred until a later committee meeting.

Agenda Item #13: Committee Member comments, next meeting date discussion, and requests for future agenda items. Susan Lynn and Jerry Purdy summarized a presentation they made to the Washoe County Commission on the activities of the fund. There was discussion as to why the City of Sparks and Washoe County were not soliciting fund grants while the City of Reno has submitted many. A couple of the advisors suggested that this situation may improve in the future. The fund advisors set June 25th as the next meeting date with June 13th as an executive committee date for setting an agenda.

Agenda Item #14: Public Comment: There was no public comment.

The Meeting was adjourned at 10:30 a.m.

RP/rp