

MEETING MINUTES (TRANSCRIPT SUMMARY)

TRUCKEE RIVER FUND ADVISORY COMMITTEE MEETING OF JANUARY 18, 2008

The following meeting minutes is a summary of the certified transcript for the Truckee River Fund Advisory Committee meeting held at 8:30 a.m., January 18, 2008.

Those Present: Committee Members: Janet Phillips, Chairperson; Tom Swan, Vice-Chair; Susan Lynn, Michael Cameron, Jason Dukes; Also: Sylvia Harrison, McDonald Carano Wilson LLP; Chris Askin, Community Foundation; Tracy Turner, Community Foundation; Ron Penrose, Truckee Meadows Water Authority.

Agenda Item #1: Roll Call was taken and a quorum was noted.

Agenda Item #2: Approval of the Agenda: Agenda for the 1-18-08 meeting was approved unanimously.

Agenda Item #3: Public Comment: There was no public comment.

Agenda Item #4: Fund Balance Report: Chris Askin reviewed fund assets, reporting a fund balance of \$667,291, excluding investment results for November and December, administrative fee, most recent grant of approximately \$25,000, and the roughly \$1 million new allocation that was approved but not received. He indicated that that money would be available for transfer if needed, making approximately \$1.6 million available, and indicated that more money needs to be spent. He noted that two grants were reversed, the \$370,000 for the Eco-Channel, that did not proceed, and the Pyramid Lake Paiute Indian Tribe grant, because they did not want to proceed with the project.

Agenda Item #5: Finalize 2008 Meeting Calendar: Tracy Turner indicated changes made to the dates on the calendar: March 25th RFP due date changed to May 23rd, to comply with timing in bylaws; August 15th, TRF Advisory Committee, is now review of April and May project site visits; December 5th review of 2008 calendar changed to 2009; and added 8:30 time frames for Executive Meetings. Sylvia Harrison indicated the Nevada Room has been reserved for all the Friday meeting dates.

Agenda Item #6: Consider Approval of Great Basin Institute/Nevada Conservation Corps Proposal: Michael Cameron described a meeting he and Tracy Turner had with Jerry Keir; Sue Donaldson was invited to attend. There was a lengthy discussion regarding GBI didn't know that Tall White Top eradication needs to happen in the spring, versus fall, and they need Sue Donaldson's or Lynda Nelson's expertise; their tardiness in completing prior grant was due to their getting called to the Tahoe fire restoration; and GBI is a good workforce, but they need a scientific partner. The committee still has questions regarding

project implementation, area, timing and method. It was unanimously approved to continue this item to the April 11 meeting.

Agenda Item #7: Consider Reallocation of Hawken Fire Grant Funds: Tracy described an e-mail sent by Sonya Hem regarding reseeding being pushed back due to weather and the question of whether Sonya can move \$30,000 in funding that they saved in other areas and use it for aerial reseeding. Susan Lynn said there is a high degree of satisfaction in the community with how they're handling the project, and the committee ought to let them finish the project when weather permits and report back when they are done. Ron Penrose said the debris removal and cleaning up of the area has been completed. Ron also said the TMWA Board is very interested; also, that the committee has been requested to give a presentation at the next Board meeting on the overall status of the fund and that the Board is going to be interested in getting specifics on some successful projects, such as the Hawken fire remediation. Reallocation of the \$30,000 funds was unanimously approved.

Agenda Item #8: Establish Process for Approving Changes Within Funded Grants: Directly due to #8 above, there was a suggested change to the process guideline document Chris and Tracy created, regarding the second paragraph of Funding Notes, which reads "Any and all changes to approve grants must be reviewed by the Community Foundation Program Officer. Changes deemed to be substantive by the Program Officer will be subject to review and approval by the Advisory Committee." After discussion regarding what is and is not "substantive," that grants don't happen exactly as planned, and that the Community Foundation wants to know about changes, it was unanimously approved to take out the words "Any and all."

Agenda Item #9: Presentation and Discussion of Interim Project Reports: Michael indicated he had nothing to add to what was already discussed in #7 above regarding the Hawken fire grant funds. Tracy said that what they're doing is sufficient, and their budget and interim report was received. The discussion transitioned into #10 below.

Agenda Item #10: Review and Possible Approval of Final Project Reports: Tracy stated that projects 33, San Rafael Wetland Enhancement and Water Quality Enhancement, and 37, Truckee River Water Quality Protection and Enhancement Project Through Connection of River Oak Subdivision to Verdi Wastewater Interceptor, are completed. The committee unanimously approved the final reports for 33 and 37.

Agend Item #11: Committee & Staff Comments: Chris stated Tracy has worked with Olsen and Associates regarding number of projects listed on Website getting large; so now completed projects are set in a separate section. Tom Swan indicated need to have current RFP form available on Website. Tracy talked about discussion with Katie Louvat, of Olsen, regarding a document center, posting RFPs, interim and final reports, summary transcripts, and map project; Shannon will now prepare summary transcripts in addition to official transcripts. Tracy said RFP forms would be available on Website but RFPs could not be submitted on Website; Chris indicated it is because of sometimes voluminous attachments. After discussion by committee, it was decided interim and final reports do not need to be on

Website, that transcript summaries will be posted, and that Janet will be liaison with Olsen and Associates regarding the map.

There was discussion about making geographic boundaries more upstream, past California border, and getting Truckee River Water Council, Lisa Wallace, to make presentation to encourage partnering with TR Fund. Ron talked about Jerry Purdy seeking transportation projects, RTC. Ron said he will be making a Power Point presentation and will highlight major projects to TMWA Board on 2-19-08; Michael will go to answer questions. Ron will contact Sonya or Lynda to make a presentation regarding Hawken fire restoration. He also indicated been getting positive feedback from the TMWA Board. Sylvia mentioned the state has funded a lot of projects through Section 319 of Clean Water Act, could invite representative to meeting. Chris stated they've been in contact with CalTrans, that a supervisor said to look at remediation efforts along I-80 between Reno and Truckee, older technologies, newer technologies on 267 between Truckee and Kings Beach, would like to meet with guy to talk about work they're planning; possibly make it a three-way meeting, Nature Conservancy.

Janet requested everyone put April 28th on their calendars for the bus tour.

Agenda Item #13: Adjournment: The meeting adjourned at 9:48 a.m.