

MEETING MINUTES (TRANSCRIPT SUMMARY)

TRUCKEE RIVER FUND ADVISORY COMMITTEE MEETING OF DECEMBER 6, 2013

The following meeting minutes is a summary of the certified transcript for the Truckee River Fund Advisory Committee meeting held at 8:30 a.m., Friday, December 6, 2013.

Those Present: Committee Members: Janet Phillips, Chairman; Tom Swan, Vice Chairman; Bill Bradley; Mike Brisbin; Candice Elder; Also: Tracy Turner, Community Foundation; Ron Penrose, TMWA; and Debbie Leonard, Esq., McDonald Carano Wilson LLP; Members of the Public: Tracy Visser, Nevada Land Trust.

* Committee Member arrived after roll call.

** Committee Member left meeting before adjournment

Agenda Item #1: Roll Call: Roll call was taken. A quorum was noted.

Agenda Item #2: Public comment: There was no public comment at this time.

Agenda Item #3: Approval of the agenda: The agenda was unanimously approved.

Agenda Item #4: Fund balance report: Tracy provided the available amount to grant as being \$260,000.

Agenda Item #5: Approve the August summary meeting minutes: The Meeting Minutes (Transcript Summary) for August 16, 2013 will be agendaized for approval at the next meeting. There were not enough of the committee members who were at the August meeting present here today to take a vote. No action was taken.

Agenda Item #6: Introduce new advisory committee member Candice Elder: Janet introduced Candice Elder, indicating that she is taking Becky Stock's seat. Candice then told the group about herself and her work background. The group welcomed her to the committee.

Agenda Item #7: Hear reports on projects completed since 1/1/13: #115 Keep Truckee Meadows Beautiful (Donaldson); #117 The Nature Conservancy (Mosley):

Regarding #115 Keep Truckee Meadows Beautiful, in Sue's absence today, Tracy provided information that Sue had sent her in an e-mail, which stated that she felt this project was exceptionally well-done, she was very pleased with it, and she gave them an Exceeded Expectations on all three categories on the project rating sheet. Tracy added that this is the first time a project has been given an Exceeded Expectations rating.

Regarding #117 The Nature Conservancy, reducing woody fuel loading at Independence Lake, in John's absence today, Tracy indicated that, from the report, they cleared about 20 percent more acreage than they had anticipated clearing.

The group discussed the need for a better process regarding these final reports on completed projects, and it was suggested maybe we'll put this on the agenda for next time and see if we want to actually change our review process.

Agenda Item #8: Hear developments on funded project: #124 Tahoe Resource Conservation District grant cancellation; #134 City of Reno change of match fund source:

Regarding #134 City of Reno change of match fund source (the \$400,000 Highland Ditch grant), Tracy described an e-mail she received from City of Reno stating that their 319(h) grant match money is not available and requesting that their grant agreement letter be changed to say the match will be provided by other funding. Tracy indicated they were invited to come today. Ron suggested they be invited to the next meeting to explain what they're doing and what are the prospects of them being successful with getting alternative funding.

Also, Tracy stated she received a similar e-mail from Nevada Land Trust that they had lost a portion of their grant match money. Tracy Visher was present and described how a grant match they have had no issue getting over the years will not be available at all this year, that they are \$6,500 short, but that they are confident they can find that money.

Regarding #124 Tahoe Resource Conservation District grant cancellation (aquatic plant, milfoil removal project), Tracy stated that they were unable to obtain the required permit from California Fish and Wildlife, they will not be going forward on this project this year, that the grant is cancelled, and the money's been returned to the fund. In response to a suggestion by Bill, Tracy said she would find out why they didn't get the permit.

The group discussed how these events raise the question of awarding projects without grant money being secured and the risk that it puts the projects in. There was input from Ms. Visher.

Agenda Item #9: Review and possibly approve Spring 2014 request for proposal: No changes were suggested or discussed. Janet noted that we spent years ironing it out, and it seems pretty good. Tracy indicated that she doesn't get very many complaints or questions from applicants, that it's a pretty smooth system. No action was taken.

Agenda Item #10: Review 2014 meeting calendar: Janet stated that TMWA puts on a very nice appreciation picnic that we should attend, to put that date on our calendars. Regarding the placeholder date for this year's field trip, Janet suggested that we should look at some local things that are going on here in the valley. There were no other comments on the 2014 calendar. Janet thanked Tracy for putting it together. The 2014 calendar was unanimously approved.

Agenda Item #11: Committee & staff comments: Debbie inquired about election of officers; and the answer was that it takes place in even years, that it will be August 22nd.

To address Michael's previous request for a distribution analysis of how we have spent our money, Janet presented a pie chart she created showing how the projects fit into the different categories, which was followed by discussion by the group. The group thanked Janet for her efforts. Janet stated that we are distributing our money across a lot of different things, which is good.

Bill mentioned that he doesn't need a contact person listed on the contact sheet.

Ron stated that the Truckee River Fund has evolved into a very effective program for the community in protecting its water quality. He thanked everybody for doing a really nice job; thanked Tracy for putting everything together and providing good review, catching mistakes; thanked Janet for the amount of time she spends on it; thanked Shannon for doing a very good job reporting the meetings and preparing the minutes; and stated that Candice is a great selection for this group.

Ron also stated that the annual report will be presented next week at the TMWA Board meeting, which report can be found on the TMWA website, that part of it includes Tracy's spreadsheet, which is very, very good, has a whole history of the fund, and that this year the guidance document is also attached.

Janet praised Ron for doing a great job of selling the importance of watershed protection to the Board. Ron indicated that before he retires a while from now, he'll start bringing a shadow person with him to the meetings.

Janet mentioned Tracy's promotion at her work, and Tracy described the new job and stated that she will continue overseeing this committee but that she will be training Dani Lutzow in her office to help her.

Agenda Item #9: Public comment: There was no public comment.

Agenda Item #10: Adjournment: The meeting adjourned at 9:40 a.m. No action was taken.