

# MEETING MINUTES (TRANSCRIPT SUMMARY)

## TRUCKEE RIVER FUND ADVISORY COMMITTEE MEETING OF DECEMBER 3, 2010

The following meeting minutes is a summary of the certified transcript for the Truckee River Fund Advisory Committee meeting held at 8:30 a.m., Friday, December 3, 2010.

**Those Present:** Committee Members: Janet Phillips, Chairperson; Michael Cameron\*, Jerry Purdy, Bill Bradley, Mike Brisbin, Susan Donaldson, Becky Stock; Also: Ron Penrose, TMWA; Sylvia Harrison, Esq., McDonald Carano Wilson LLP, for TMWA; Tracy Turner, Community Foundation; Members of the Public: Marlene Olsen, Olsen & Associates Public Relations, for TMWA; Jeffry Curtis, Stantec Consulting; and Melissa Faigeles, Truckee River Flood Management Project.

\* Arrived after roll call.

\*\* Left meeting before adjournment

**Agenda Item #1: Roll Call:** Roll call was taken. A quorum was noted.

**Agenda Item #2: Approval of the agenda:** The agenda was unanimously approved.

**Agenda Item #3: Public comment:** There was no public comment.

**Agenda Item #4: Fund balance report:** Tracy stated that the amount available to grant is \$597,727.08.

**Agenda Item #5: Approve the October 2010 summary meeting minutes:** The October 8, 2010 Meeting Minutes (Transcript Summary), with the addition of the names of the recipients in the description of the approved proposals, was unanimously approved.

**Agenda Item #6: Discussion with representatives of Lahontan Water board regarding possible source of alternative funding for eligible California projects:** This item was deferred until a time when the representatives can attend.

**Agenda Item #7: Review committee calendar for 2011, possible adjustments and approval:** Tracy described the genesis of the calendar and how she arrived at the dates. The group indicated approval of the calendar.

**Agenda Item #8: Approve revision to Request for Proposal (RFP) and due date for proposals:** Tracy stated two possible changes to the RFP, one regarding moving up the spring RFP due date and the other regarding permitting. She also described how an on-line application submission system would work. In addition, the group discussed a budget template for use by proposers. The group had a lengthy discussion and unanimously approved the modification of the RFP to require one paper copy and one electronic PDF copy, have a submittal date of February 10, 2011, add a sentence regarding providing a permitting schedule, and add a template budget.

**Agenda Item #9: Reports on completed projects: #62 Pioneer Dam (Penrose), #29 Chalk Creek Subwatershed Study (Bradley), #53 Aleck Streambank (Cameron):**

With regard to the Chalk Creek Subwatershed Study, Bill reported that this project is finished, that our funding has resulted in a good understanding of the watershed but that the solutions to fix it are expensive. He also stated that the marsh created is really pretty, that an erosion control device was put in, and that the model is being used to study other watersheds.

Regarding Pioneer Dam, Ron reported that this project is now complete. He gave a background, described the project, talked about how it had been delayed, and indicated the project came in under budget, provided a lot of benefits, and was a very good project.

Michael reported on the Aleck Streambank project, indicating the work has been successfully completed to a point, but the status of other grant monies is unclear. He indicated he will follow up and report again at the next meeting.

**Agenda Item #10: Committee & Staff comments:** Jerry shared a newspaper article and other information regarding Lake Tahoe and requested they be e-mailed to the group. Marlene and Tracy will accomplish this.

Janet handed out an invitation to Susan Lynn's annual party; the group is invited to attend.

Tracy presented to the group a YouTube prepared by the City of Reno that could satisfy the group's desire to have videos related to the projects. Marlene will work on linking our watershed map with all the projects, with a link to the YouTubes, so people could watch them and learn more about the projects. Also, the group discussed encouraging grantees at completion to compile a short presentation that could be linked.

Tracy also presented to the group for informational purposes an e-mail, together with a draft letter and stakeholders and possible funding partners list, from Craig Threshie, Truckee Regional Aquatic Invasive Species Prevention Program, forwarded by Tom Swan, in response to discussions at the last meeting, which will be put on the next agenda for consideration.

**Agenda Item #11: Public comment:** Jeffry Curtis, with Stantec, stated he attended this meeting due to his interest in the RFP and partnering with some different municipalities and getting some projects going.

Melissa Faigeles, with the Truckee River Flood Management Project, stated her interest in the RFP discussion today due to the water quality aspect of their restoration projects and interest in exploring funding opportunities.

**Agenda Item #12: Adjournment:** The meeting adjourned at 9:50 a.m.

Approved by the Truckee River Fund Advisory Committee in session on February 25, 2011.